

SHENLEY BROOK END & TATTENHOE PARISH COUNCIL

1 Wimborne Crescent
Westcroft District Centre
Milton Keynes
MK4 4DB



Minutes of a meeting of the Parish Council held at the Parish Office
1 Wimborne Crescent, Westcroft, on Monday 28th January 2019

No	ITEM	Action
1	<p>Present:</p> <p>Cllr. J Nicholas – Chairman Cllr. D Nicholas Cllr. M Chapman Cllr. M Dynes Cllr. M Cato Cllr. M Verma Cllr. D Edmonds Cllr. C Williams Cllr. R Verman Cllr. M Geaney Cllr. K Geaney Cllr. C Osler Cllr. S Raja</p> <p>Ward Cllr. A Reilly Ward Cllr. P Cannon</p> <p>2 members of the public</p> <p>Sharon Kerr – Minute Taker</p>	
2	<p>Apologies:</p> <p>Apologies were received from:-</p> <p>Cllr. D Morgan Cllr. J Martin-Smith</p> <p>Members agreed unanimously to accept the apologies.</p>	

3	<p>Declaration of Personal and Prejudicial interest:</p> <p>All councillors present acknowledge that they may have an interest in all policies discussed, but none felt it should prevent them from voting.</p>	
4	<p>Public Time:</p> <p>One resident reported that following damage caused to his road by a bin lorry, he reported it to MKC and all repairs were carried out within 2 weeks. Members thanked the resident for reporting back positive news.</p>	
5	<p>Minutes of the meeting on Monday 17th December 2018:</p> <p>The minutes of the meeting held on the 17th December having already been circulated, were approved as a correct record and signed by the chairman.</p> <p>Matters Arising:</p> <p>Cllr. Williams informed members that a small directory informing of what Mental Health agencies were available locally had now been prepared and would be published on the website, and residents could request a copy through the parish office.</p>	

<p>6</p>	<p>Reports:</p> <p>Chairman:</p> <p>The Chairman circulated a report to all members prior to the meeting.</p> <p>Ward Councillors:</p> <p>Ward Cllr. Geaney reported the following:</p> <ul style="list-style-type: none">• The issue of recycling bags was raised at the full council meeting (MKC), many residents are reporting that they are not receiving bags when ordered and are now no longer able to recycle. <p>Ward Cllr. Cannon reported the following:</p> <ul style="list-style-type: none">• (MKC) draft budget has been issued and it shows income savings for 2019-20, there are fewer contentious issues and council tax is to raise by 2.99%• An Environment policy & strategy has been put forward to make MK the cleanest city in the country and to be carbon neutral by 2030. <p>Ward Cllr. A Reilly reported the following:</p> <ul style="list-style-type: none">• A constitutional change for MKC to reduce public speaking time from 4 minutes to 2 minutes is to be formally agreed in March. Members agreed with Cllr. Reilly's concerns that this would not give enough time in some matters for public to express their views and agreed that they would write a letter supporting the proposal that the allotted time be reduced to 3 minutes. <p>This was agreed by a majority vote with one abstention</p> <p>Cllr. J Nicholas is to send the letter on behalf of the council.</p> <p>Planning & Environment Committee:</p> <p>Minutes of the meeting held on the 14th January 2019, had previously been circulated to all Members.</p> <p>The Chairman asked if there were any questions, there were none.</p> <p>Policy & Finance Committee:</p> <p>Minutes of the meeting held on the 21st January 2019, had previously been circulated to all Members.</p> <p>The Chairman asked if there were any questions, there were none.</p>	
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<p>7</p>	<p>Meeting Updates:</p> <p>Shenley Lodge & Furzton Neighbourhood Action Group:</p> <p>Members were informed that a meeting was held in January, recycling & refuse collections were discussed, were advised to contact MKC if they have any issues.</p> <p>Parishes Forum:</p> <p>Nothing to report</p> <p>Tattenhoe Park Pavilion</p> <p>Following a meeting with MKC we have been informed that the construction has been delayed.</p> <p>Devolved Services</p> <p>The Landscape contract is in progress, a workshop to discuss the next stage was held at the parish office.</p> <p>Play Area's</p> <p>A meeting to discuss the next step is to be held on Wednesday 30th January.</p> <p>Transport Delivery Plan</p> <p>Cllr. J Nicholas & Cllr. D Nicholas attended and a full report is listed in the chairman's report.</p> <p>Members thanked Cllr. J Nicholas for all her hard work on behalf of the council.</p>	
<p>8.</p>	<p>Finance</p> <p>Payments to be authorised including retrospectives were approved.</p> <p>Members were updated on all expenditure to December 2018 and year end prediction.</p>	
<p>9</p>	<p>To agree Budget and Precept for 2019-20</p> <p>Members discussed the proposal and agreed, the band 'D' precept is raised to £76.50</p> <p>The council agreed unanimously to qualify the precept for 2019-20</p> <p>The band 'D' precept was increased by £3 to £76.50</p> <p>The total precept for the financial year 2019-2020 is £ 674,915</p> <p>This is inclusive of the Local Council Tax Scheme (LCTS) grant of £16,166</p>	

<p>10</p>	<p>Council Policies</p> <p>Members agreed unanimously to ratify the following policies as recommended by the Policy & Finance committee for 12 months.</p> <ul style="list-style-type: none"> • Governance and Management of Risk register • Emergency Plan • Business Continuity Plan • Internal Financial Control Procedures • Social Media, Press & newsletter Policy • Telephone Recording Policy • Equality & Diversity Policy • Investment Strategy <ul style="list-style-type: none"> • Centre based Youth Work • Child Protection <p>Members agreed unanimously to remove the Detached Youth Work Policy as it is no longer relevant.</p>	
<p>11.</p>	<p>Meeting Dates</p> <p>Members were asked to consider the table showing dates of all scheduled meetings to May 2020.</p> <p>Members agreed unanimously to the proposed dates.</p>	
<p>12</p>	<p>Proposed Telecom Installation.</p> <p>Members were updated on the proposed telecoms installation at the grass verge near the Whitney Roundabout on Snellshall Street.</p> <p>It was agreed unanimously to support this proposal.</p>	
<p>13</p>	<p>Community Infrastructure Fund.</p> <p>Members agreed unanimously to support the chairman in her proposal to temporarily withdraw from the Parish's Forum and the Parish Advisory Group, until such time that an agreed policy is in place with Milton Keynes Council.</p> <p>It was also agreed that councillors would attend both the full council and cabinet meetings to challenge members as to why no action has been taken on this issue.</p> <p>Cllr. J Nicholas is also writing to the 9 ward councillors who represent the parish to ask for their support.</p>	

14	<p>Planning</p> <p>There were no planning applications to review.</p>	
15	<p>Future Meeting dates:</p> <p>Planning & Environment Committee – Monday 11th February 2019</p> <p>Policy & Finance Committee – Monday 15th April 2019</p> <p>Parish Council – Monday 25th February 2019</p>	
16	<p>Date of next Meeting</p> <p>Monday 25th February 2019</p>	

The meeting concluded at 20:25 pm

Signed.....Chairman

December Payments

Anglian Water	Water Rates - Allotments	87.57
Borras Construction	Garthwaite Pavilion	124374.00
British Gas	Electricity Cost	374.37
BT	Alarm line rental	257.06
Came & Co.	Van insurance	2321.36
Cloud Above	Web hosting monthly costs	5.39
Cloudy IT	IT suport	5405.34
Crispin Rhodes	HR Consultancy Monthly Costs	102.00
DBS	Checks	26.00
DNH	Bin Contract	1910.58
EE	Mobile costs	138.80
ESPO	Office stationery	74.00
Fire & Electrical	PAT Testing	112.32
Fire Training	RZ course	180.00
Fuel Genie	Van Fuel Costs	306.97
GE Capital	Phone Lease costs	434.52
Mirus	Copier costs	225.57
MKC	Business Rates	850.00
Motts	Over 50's Oxford Trip	520.00
Payroll	Monthly Payroll	23936.37
Raymar Print Shop	KW - Business Cards	36.00
Right Action Ltd	Defib Machine	1199.94
RTM	Landscape Contract	264.00
Slingsby	Rock Salt	336.00
Sure 2 Door	Winter newsletter costs	2288.50
Woughton Community Council	Cutting of all Bramble & Hedges and removal	3790.00
		169556.66