

SHENLEY BROOK END & TATTENHOE PARISH COUNCIL



1 Wimborne Crescent
Westcroft District Centre
Milton Keynes
MK4 4DB

Minutes of a meeting of the Parish Council held at the Parish Office
1 Wimborne Crescent, Westcroft, on Monday 29th October 2018

No	ITEM	Action
1	<p>Present:</p> <p>Cllr. J Nicholas – Chairman Cllr. R Verman Cllr. K Geaney Cllr. M Verma Cllr. D Nicholas Cllr. M Cato Cllr. M Chapman Cllr. C Osler Cllr. D Edmonds Cllr. M Dynes Cllr. M Geaney</p> <p>Ward Cllr. P Cannon Ward Cllr. A Brown</p> <p>7 Member of the public</p> <p>Sharon Kerr – Minute Taker</p>	
2	<p>Apologies:</p> <p>Apologies were received from:-</p> <p>Cllr. D Morgan Cllr. S Raja Ward Cllr. Reilly</p> <p>Members agreed unanimously to accept the apologies.</p> <p>Cllr. C Williams - absent</p>	

<p>3</p>	<p>Declaration of Personal and Prejudicial interest:</p> <p>All present councillors acknowledge that they may have an interest in all policies discussed, but none felt it should prevent them from voting.</p>	
<p>4.</p>	<p>Public Time :</p> <p>The resident who attended the recent P, C & E meeting attended to inform members that the issue had now been resolved and to thank Cllr. M Geaney for all her help.</p> <p>2 Residents from Barkerstone Lane attended to enquire why landscape works had ceased in their area, it was explained that it may not be MKC land and they agreed to email the details to the office so it could be investigated further. They also made enquiries about the injunctions to stop traveller encampments, it was advised that MKC are looking in to different methods.</p> <p>Residents from Chievely Court attended to express their disappointment that not all residents were informed of the recent planning application, Cllr. Geaney has looked into the matter for them and they thanked her for all her help. They also expressed concerns that the Parish Council had not acknowledged that they had made objections when entering their comments. The council apologised to the residents, but after they had left the meeting it was discovered that they had been misinformed and that it was in the comments section of the minutes. Cllr. M Geaney will be informing the residents.</p>	
<p>5</p>	<p>Minutes of the meeting on Monday 24th September 2018:</p> <p>The minutes of the Parish Council meeting held on the 24th September having already been circulated, were approved as a correct record and signed by the chairman.</p> <p>Matters Arising:</p> <p>There were no matters arising.</p>	

<p>6</p>	<p>Reports:</p> <p>Chairman:</p> <p>The Chairman’s report was circulated prior to the meeting.</p> <p>Ward Councillors:</p> <p>Ward Cllr. P Cannon reported the following:</p> <ul style="list-style-type: none"> • Damage to the Ridgeway centre caused by vandalism • Cllr. C Osler also informed members of recent incident in Challacombe. <p>Ward Cllr. A Brown reported the following:</p> <ul style="list-style-type: none"> • There has been a cabinet meeting regarding travellers and a list has been issued of sites to be protected • Community forum to discuss traveller issues was held only 2 residents attended • Had received complaints from residents in Tattenhoe concerning weeds and missing road signs. <p>Ward Cllr. M Geaney</p> <ul style="list-style-type: none"> • Issue with a family in South Furzton regarding litter and collection of goods to re-sell, following many complaints , MKC and a family member are working together to resolve the matter. • Informed members of budget for dropped kerbs and asked members if they knew of any areas where this would be beneficial to put forward a suggestion. Members are to contact the ward councillor for the area if they have any proposals. 	
<p>6</p>	<p>Reports:</p> <p>Planning, Community & Environment Committee:</p> <p>Minutes of the meeting held on the 8th October 2018, had previously been circulated to all Members.</p> <p>The Chairman asked if there were any questions,</p> <p>Policy & Finance Committee:</p> <p>Minutes of the meeting held on the 15th October 2018, had previously been circulated to all Members.</p> <p>The Chairman asked if there were any questions,</p>	

7	<p>Meeting Updates:</p> <p>Shenley Lodge & Furzton Neighbourhood Action Group:</p> <p>TVP were unable to attend, sent a report. Matters discussed were landscaping & Litter issues.</p> <p>Parishes Forum:</p> <p>No further meetings</p> <p>Infrastructure plan – Stakeholder workshop</p> <p>A copy of the presentation has been forwarded on to all members.</p>	
8.	<p>Council Policies</p> <p>Council agreed unanimously to adopt the following policies for 12 months</p> <p>Grant Funding Application Guidelines Reporting on Public Meetings (statutory Policy) Freedom of Information Booking Form for Council meeting room Newsletter Policy Website Policy Training Development Community Buildings</p>	
9.	<p>IT Support Contract</p> <p>Members considered the 3 quotations received and after a discussion agreed to award the contract to Cloudy IT.</p>	
10	<p>Landscape</p> <p>Members considered the three submitted proposal for the works that needed to be carried out in compliance with the planning application, it was agreed unanimously to award the contract to Serco.</p>	
11	<p>Armed Forces Covenant.</p> <p>Members agreed unanimously to support the covenant.</p>	

<p>12</p>	<p>Finance</p> <p>Payments to be authorised including retrospectives were approved.</p> <p>Members all received a copy of the ½ year budget and the remaining funds till March 2019</p> <p>Members were asked if they had any project proposals to be added to the budget for 19-20</p> <p>One recommendation was made for funds to be available for an opening day for the new pavilions at Garthwaite Crescent & Tattenhoe Park.</p> <p>Members were asked to put forward any further proposals at the next meeting as the budget is now in the process of been prepared.</p> <p>Members also agreed unanimously to the proposal from the P & E committee for the salary budget for 2019-20 for the sum of £ 330,599.53 to be entered to the budget.</p> <p>Members also acknowledged the half year audit report from Auditing Solutions, which was circulated prior to the meeting.</p>	
<p>13</p>	<p>Community Infrastructure Fund</p> <p>Members agreed to put an application for part funding under the Community Infrastructure Fund for the list of Street Signs and replacement fencing shown at the bottom of these minutes.</p>	
<p>14</p>	<p>Planning</p> <p>There were no additional planning applications to review.</p>	
<p>15</p>	<p>Presentation from prospective Co-opted Councillor</p> <p>A presentation for Jordan Martin Smith in his application to be co-opted as a Parish Councillor</p>	
<p>16</p>	<p>The council resolved that due to the confidential nature of the business to be transacted that any members of the public or press be asked to leave the meeting.</p> <p>To discuss and agree on prospective Councillor Co-option.</p> <p>Members discussed the application from Jordan Martin-Smith and agreed unanimously to co-opt him on to the parish council.</p>	

17	To note future Meeting dates: Planning, Community & Environment – Monday 12 th November 2018 Policy & finance – Monday 21 st January 2018 Parish Council – Monday 26 th November 2018	
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The meeting concluded at 20:25 pm

Signed.....Chairman

Street Signs

Tattenhoe.

East Chapel - bent sign
Holyhead Crescent-near number 32- knocked over.
Portishead-56-66 evens- bent back slightly.
Lands End Grove- by number 82-bent over.
Great Orms- by lamp post F13 25 TE- sign missing.
Balcairy Grove- bolts ripped out.
Thorpness Grove- bolts missing.
49 to 50 odd- sign outside number 47Holburn- bent over.
St. Ives Crescent and Hartland Grove- next to lamppost 7HL- slightly bent back.
Langerstone Lane

Westcroft

Clivedon Place street sign is missing (in our workshop).

Shenley Brook End

Egerton Gate.
Cashmere close

Emerson Valley

Bowland Drive.
Rusland Circus.
Cold Eaton Lane.
Stubbs Field.
Chipping vale
No Through Road Sign (Bakerstone)

Furzton

Nettlecombe jw Loxbeare Drive
Wistmans jw Lynmouth Crescent
109-112 Lynmouth Crescent
Allerford Court is bent and damaged
Croydon close is bent and damaged
Champflower nos 8-13 is broken
Wistmans is missing
Treborough is bent and falling down
Calverleigh crescent is broken and bent
Elmhurst close is damaged and bent
Hawkridge
Brampton
Dulverton Drive
Favell Drive (entrance off Watling Street)

Shenley Lodge

Angstrom Close jw Livesey Hill
Northcroft
Olser Lane
Pelton Court

Fencing

Westcroft

The Ascot railing a Nuneham Grove is rotten (pictured).

Emerson Valley

Bakerstone

Tattenhoe

Porthcawl Green
Great Ormes

To summarise the council will be making an application for 50% funding to replace 34 Street Signs

And the cost of replacement ascot railing fencing in the 4 locations named above

September 2018 payments

AH Contracts	Installation costs - Shenley Lodge	132.00
Bills Coaches	Over 50's trip	350.00
BCC	Pension contributions	4695.17
BT	Alarm line rental costs	136.32
BT	Broadband line rental costs	56.64
BT	Office telephone costs	160.62
Cloud Above	Web hosting monthly costs	5.39
Crispin Rhodes	HR Consultancy Monthly Costs	102.00
CSKCC	Hall hire costs	96.00
DIVersy	Cleaning materials (EVCC)	115.72
DNH	Bin service contracts	2355.75
EE	Mobile phone costs - August	186.17
Eureka	Accident book	5.58
Fuel Genie	Van Fuel Costs	354.77
GE Capital	Phone lease costs	464.52
Hinton Cook	Architect costs - Garthwaite pavilion	3245.41
HMRC	Monthly PAYE contributions	4941.93
Mirus	Copier costs	30.00
MKC	Business Rates	850.00
MKC	Planning Fee	137.00
Move it or Lose it	Keep fit instructor costs	120.00
JHAI	Build inspection costs (Garthwaite)	1074.00
Oaktree Centre	Hall hire costs	160.00
Payroll	Monthly Payroll	13504.95
PHS	Bin service contract	69.60
PKF Littlejohn	Audit 17-18 fees	1560.00
Rosca	Office cleaning costs	399.36
RTM	Repairs to fence - Stoneleigh	216.00
RTM	Landscape contract costs	837.00
RTM	Contract costs	2274.00
Scuff & Scratch	Repairs to KN66 (Vat & Excess £100)	700.28
Serco	Trimmer	630.00
Sure 2 Door	Newsletter print & distribution costs	2288.50
TecservUK	Repairs to CCTV system	208.80
Wave	Water rates - Maybach	46.51
Wave	Water rates - Mayer	35.69
Woughton Council	Landscape costs	100.00

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