

SHENLEY BROOK END & TATTENHOE PARISH COUNCIL

1 Wimborne Crescent
Westcroft District Centre
Milton Keynes
MK4 4DB



Minutes of a meeting of the Parish Council held at the Parish Office
1 Wimborne Crescent, Westcroft, on Monday 30th April 2018

No	ITEM	Action
1	<p>Present:</p> <p>Cllr. J Nicholas – Chairman Cllr. P Humphrey Cllr. M Dynes Cllr. D Edmonds Cllr. C Williams Cllr. R Verman Cllr. M Geaney Cllr. K Geaney – Vice Chair Cllr. C Osler Cllr. M Cato Cllr. M Chapman Cllr. D Morgan Cllr. M Verma</p> <p>0 Members of the public</p> <p>Jean Nicholas – Minute Taker</p>	
2	<p>Apologies:</p> <p>Apologies were received from:-</p> <p>Cllr. D Nicholas Cllr. S Raja Ward Cllr. P Cannon</p> <p>Members agreed unanimously to accept the apologies.</p>	

3	<p>Declaration of Personal and Prejudicial interest:</p> <p>All present councillors acknowledge that they may have an interest in all policies Discussed, but none felt it should prevent them from voting.</p>	
4	<p>Public Time:</p> <p>No members of the public were present.</p>	
5	<p>Minutes of the meeting on Monday 26th March 2018:</p> <p>The minutes of the meeting held on the 26th March having already been circulated, were approved as a correct record and signed by the chairman.</p> <p>Matters Arising:</p> <p>There were no matters arising.</p>	
6	<p>Reports:</p> <p>Chairman:</p> <p>The Chairman's report was circulated prior to the meeting.</p> <p>Ward Councillors:</p> <p>The Ward Councillors had nothing to report, due to elections</p>	

6	<p>Reports:</p> <p>Planning & Environment Committee:</p> <p>Minutes of the meeting held on the 9th April 2018, had previously been circulated to all Members.</p> <p>The Chairman asked if there were any questions, there were none.</p> <p>Community Committee:</p> <p>Minutes of the meeting held on the 16th April 2018, had previously been circulated to all Members.</p> <p>The Chairman asked if there were any questions, there were none.</p> <p>Policy & Finance Committee:</p> <p>Minutes of the meeting held on the 23rd April 2018, had previously been circulated to all Members.</p> <p>The Chairman asked if there were any questions, there were none.</p> <p>Cllr. M Geaney asked that her apologies be added to these minutes, as they had been omitted.</p>	
7	<p>Meeting Updates:</p> <p>Shenley Lodge & Furzton Neighbourhood Action Group:</p> <p>Meeting held 4th April, nothing to report. The next meeting is to be held 9th May.</p> <p>Parishes Forum:</p> <p>Next meeting to be held 14th June 2018</p>	
8.	<p>Finance</p> <p>Payments to be authorised including retrospectives were approved.</p> <p>Council agreed unanimously to ratify the deposit investment proposals for 2018-19</p>	

<p>9</p>	<p>Council Policies</p> <p>Council agreed Unanimously to ratify the following policies for the next 12 months.</p> <ul style="list-style-type: none"> Code of Conduct Staff Handbook & Resume Emergency Plan Employer Discretionary policy LGPS Terms & Conditions of Employment Health & Safety Code of Corporate Governance Data Protection Forms Complaints Procedure Retention of Documents 50's + Policy (Title changed from agenda, was over 60's) DVD Computer Games Equal Opportunities Sports Youth Work Volunteer 	
<p>10</p>	<p>Garthwaite Crescent Pavilion</p> <p>Members were informed that the tenders had now been received. Borrás had come in cheaper than the other contractors and cost engineering is now in progress to reduce costs further. This will be brought back to the next meeting for council approval.</p>	
<p>11</p>	<p>GDPR</p> <p>Members were reminded that they would all need to speak to Pericom to set up their own Parish Council email address, an email with all the contact information has already been sent and the chairman reminded members that it must all be in place by mid-May as all electronic correspondence regarding Council business will only be sent through these email addresses.</p>	

<p>12</p>	<p>Berks, Bucks & Oxon Wildlife Trust</p> <p>The Chairman reported that the Council have been asked to “pledge” to help the Trust in its aims and objectives for Milton Keynes. This couldn’t be done as the pledge included insisting on actions which are outside council powers. This request came via Cllr. Chris Williams and it was felt that rather than a pledge a motion by council to give support would be a more suitable way of doing this. The motion was passed unanimously as follows:-</p> <p><i>“Shenley Brook End & Tattenhoe Parish Council will work to ensure high quality natural green spaces are provided in in our Parish for people and wildlife.</i></p> <p><i>We will lobby for green infrastructure to be integrated within all housing and infrastructure developments, providing measurable biodiversity gains.</i></p> <p><i>Do all that we can to ensure that developers make significant contributions to the creation and enhancement of green infrastructure to deliver net gains for biodiversity.</i></p> <p><i>On all future developments work with Milton Keynes Council towards meeting accessible natural green space standards to provide a happier and healthier natural environment for local people”.</i></p>	
<p>13</p>	<p>Nominations for Chairman & Vice Chairman for Council</p> <p>Members were given nomination slips for the Chairman and the Vice Chair of the Council for 2018-19 and asked to submit them to the Parish Manager no later than midday on Friday the 18th May.</p> <p>Cllr. K Geaney has decided not to stand as vice chairman due to work load. The Chairman thanked Cllr. K Geaney for his contribution over the last 2 years & invited others with daytime availability to indicate that they would accept the nomination.</p>	
<p>14</p>	<p>Future Meeting dates:</p> <p>Planning & Environment Committee – Tuesday 8th May 2018</p> <p>Community Committee – Monday 14th May 2018</p> <p>Policy & Finance Committee – Monday 16th July 2018</p> <p>Parish Council – Monday 21st May 2018</p> <p>Annual Parish Council – 21st May 2018</p>	
<p>13</p>	<p>Date of next Meeting</p> <p>Monday 21st May 2018</p>	

The meeting concluded at 20:03 pm

Signed.....Chairman

March Payments

2 R Systems		
2 R Systems	Copier hire costs	146.78
Adobe	Annual Subscription	21.14
Amazon	Changing unit - EVCC	130.80
Amazon	Bulbs - EVCC	7.49
Anglian Water	Office Water rates	63.05
B & Q	Materials for repairs	26.19
Brinnick	Security key (EVCC)	9.95
Brooknight	Call out costs alarm - EVCC	88.80
BT	Office telephone costs	310.05
Carrington	Repairs to socket chamber	60.00
Cloud Above	Web hosting monthly costs	5.39
Crispin Rhodes	HR Consultancy Monthly Costs	102.00
DBS	Checks	26.00
Dr Shultz	Cleaning Products - EVCC	98.97
e.on	Electricity costs	426.72
EE	Mobile phone costs	182.15
ESPO	Office stationery	41.39
Fuel Genie	Van Fuel Costs	217.68
GE Capital	Telephone system lease	434.52
Hinton Cook	New build costs	24883.56
MKC	Business Rates	825.00
MKC	Play area improvements	6000.00
MKCAB	Grant	1466.67
MKPA	Easter Play sessions	640.00
Move it or Lose it	Exercise class instructor costs	180.00
Oaktree	Hall hire	200.00
Oxley Park Guides	Grant	671.28
Payroll	Monthly Payroll	22706.02
RBS	IT Support	594.00
Rosca	Office cleaning costs	399.36
SBE School	DBS P Butler	47.00
Shenley Christian fellowship	Grant	500.00
SLCC	SK - Community Governance (50%)	1395.00
Slingsby	Rock salt	307.00
Sure 2 Door	Newsletter costs	2288.50
Wave	Water rates - Mayer Gardens	37.57
Zurich	SK - LCAS Seminar	36.00
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