

SHENLEY BROOK END & TATTENHOE PARISH COUNCIL

6 Wimborne Crescent
Westcroft District Centre
Milton Keynes
MK4 4DE



Minutes of a meeting of the Parish Council meeting held at the Parish Office
6 Wimborne Crescent, Westcroft, on Monday 27th July 2015

No	ITEM	Action
1	<p>Present:</p> <p>Cllr. J Nicholas – Chairman Cllr. M Cato – Vice Chairman Cllr. M Chapman Cllr. D Edmonds Cllr. K Geaney Cllr. D Livingstone Cllr. C Osler Cllr. D Sanders Cllr. K Thomas Cllr. R Verman Cllr. C Williams</p> <p>Rebecca Zimmerman – Minute Taker 2 Members of the public</p>	
2	<p>Apologies: Cllr. S Moore Cllr. M Geaney</p> <p>The committee agreed unanimously to accept the apologies.</p>	
3	<p>Declaration of Personal and Prejudicial interest: There were no declarations of interest.</p>	
4	<p>Public Time: The member of public who attended had no questions to raise.</p>	
5	<p>Minutes of the meeting on Monday 29th June 2015: The minutes of the meeting held on the 29th June 2015, having already been circulated, were approved as a correct record and signed by the Chairman.</p> <p>Matters Arising: Cllr. Livingstone questioned the traffic improvement works at Dulverton Drive in Furzton. This item is covered under item 6 of this agenda.</p>	

<p>6</p>	<p>Reports:</p> <p>Police: Unfortunately PC Jones was unable to attend the meeting due to his shift pattern, however, a very good report and figures were previously circulated to all Members.</p> <p>Chairman: The chairman circulated a report to all members prior to the meeting and each item would be dealt with under the appropriate agenda item.</p> <p>Ward Councillors: The Chairman read out some notes that had been received prior to the meeting, from Ward Cllr. M Geaney, as she was unable to attend the meeting.</p> <p>Ward Cllr. M Geaney had been dealing with parking and rubbish issues, and had also attended her first housing meeting. The Electric Daisy Concert had been the worst so far, causing problems with alcohol and legal highs.</p> <p>Ward Cllr. Williams further updated Members on the Electric Daisy Concert. He also said that considering there had been only 25,000 people in attendance, it had been the worst concert by far, for drugs and alcohol. The event organisers had also left a considerable amount of rubbish which had not been cleared. Cllr. Williams had received many complaints from residents, concerning the event.</p> <p>A meeting is to be held with the event organisers, the Parish Council and Ward Cllrs. M. Geaney and C. Williams, before the Foo Fighters concert, which will attract 140,000 people, to avoid the same issues occurring.</p> <p>Ward Cllr. Williams updated Members on the works that were due to take place at Dulverton Drive in Furzton. The works did start last week as planned, but unfortunately the contractors had drilled through a BT cable which had not appeared on the plans. Works are due to start again shortly with a finish date of early September.</p> <p>Ward Cllr. Williams further updated Members that Milton Keynes Council are proposing 24 new houses around Rusland Circus in Emerson Valley. Homes & Communities Agency had already proposed 9 new houses in this area, but due to the wildlife and habitat, land next to the original site has been suggested.</p> <p>Planning & Environment Committee: Minutes of the meeting held on the 6th July 2015 had previously been circulated to all Members. The Chairman asked if there were any questions, Cllr. Thomas enquired as to any further information on the Kingsmead South development. The Chairman informed she had received some new information that will be brought to the next Planning meeting, which she will also forward onto Cllr. Thomas for information.</p> <p>Community Committee: Minutes of the meeting held on the 13th July had previously been circulated to all Members. The Chairman asked if there were any questions, there were none.</p>	<p>JN</p>
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Policy & Finance Committee:

Minutes of the meeting held on the 20th July had previously been circulated to all Members.

The Chairman asked if there were any questions, Cllr. Livingstone asked if under item 6, the wording "Council" should be changed to read "Committee", this was agreed and the changes will be made formally, at the next Policy & Finance Committee meeting.

7**Meeting Updates:****The Parks Trust:**

Cllr. Nicholas informed Members there had been no further meetings but the next meeting would take place tomorrow evening.

Shenley Lodge & Furzton Neighbourhood Action Group:

Cllr. K Geaney informed Members the group had dealt with issues of overgrown vegetation which had been passed onto relevant parties for action.

Howe Park Neighbourhood Action Group:

Cllr. Edmonds informed Members this group had also been dealing with matters concerning overgrown vegetation, including a pathway near the rugby pitch in Emerson Valley, from Sykes Croft these too had been passed onto relevant parties for action.

Valley Steering Committee:

Cllr. Verman informed Members there had been no further meetings but he has chased the Rugby Club for any information. Cllr. K Geaney also informed Members that Cllr. M Geaney had also chased the Rugby Club for information.

STARS:

Cllr. Edmonds informed Members he had been on holiday at the time of the last meeting and had therefore been unable to attend. Cllr. Cato had offered to step in, and notes from the meeting had been previously circulated to all Members.

Parishes Forum:

Cllr. Nicholas informed Members there had been no further meetings, but asked Members, if they had any questions to raise, to pass them to Cllr. Livingstone who would be attending the next meeting, on 17th September. Cllr. Livingstone informed Members, there is a MKALC meeting at the Parish office on Wednesday and any issues raised there, can be taken to the meeting on 17th September. Cllr. Williams informed Members that the LCTS (Local Council Tax Support Scheme) would be up for discussion at Milton Keynes Council shortly and Cllr. Nicholas agreed to raise this subject at the MKALC meeting.

WEASG:

Cllr. Nicholas informed Members there had been no further meetings, but she had met with various individuals to discuss the project and would keep Members informed going forward.

SWMK:

Cllr. Chapman Informed Members there had been no further meetings.

8**Finance:**

Payments to be authorised including retrospectives were approved. Members raised concerns about a couple of items which were discussed at great length. Cllr. Osler was unhappy about the price paid for repairs to the old van and suggested it be sold and another van purchased. The Chairman agreed to look into this matter further and report back at the next meeting.

JN

9	<p>Policies: Members were asked to ratify the following Policies & Procedures as recommended by Policy & Finance Committee:-</p> <p>Purchase Order Procedure The changes marked in red were agreed unanimously.</p> <p>Casual Vacancies and Co-option of Members Minor changes were accepted unanimously.</p> <p>Terms of Reference Policy & Finance Committee All changes were accepted unanimously.</p>	
10	<p>Emerson Valley Community Centre: Cllr. Cato updated Members on the interior decorating at the centre. Week commencing 10th August the contractor will start the works, which will only affect one user, for one session. The exterior decorating will then take place the following week, weather permitting. Cllr. Cato also informed Members that a heating Contractor had been sourced and will be given instruction to undertake an assessment of the underfloor heating system, at the centre.</p>	
11	<p>New Parish Office: Cllr. Nicholas informed Members that the tenders for the building work were due back in by 7th August, when they will be evaluated and a contractor chosen.</p>	
12	<p>MK 50: Celebrating the 50th Anniversary of Milton Keynes in 2017: Cllr. Nicholas informed Members that ideas for this event would be gratefully received. Cllr. Williams had discussed with Milton Keynes Council his idea for a multi-purpose play area in Shenley Brook End, to co-inside with this event. Cllr. Williams asked if the Parish Council would join in a venture with Ward Cllrs. to move this suggestion along, as he has had positive feedback from local residents. Cllr. Nicholas suggested this be an item on the agenda for Community Committee, in a few months time.</p> <p>Cllr. Verman informed Members, himself and Cllr. K Geaney, along with Phil Snell from Milton Keynes Council, had been in discussion about play parks and a lot of good work had taken place. A suggestion of using S106 money and match funding from MKC may be a way forward for Cllr. Williams suggestion. Both the Community Committee and the Planning & Environment Committee are working together on these types of projects and will continue to do so. Cllr. Williams suggested a competition for residents to name the park, this would help it become more a part of the community. Cllr. Nicholas suggested that the setting of budgets need to be looked at.</p>	
13	<p>Legal Matter Windmill Hill allotment: The Chairman informed Members that this matter was still in the hands of our Solicitor.</p>	
14	<p>Allotments Terms & Conditions: Members had previously received an amendment to the terms & conditions, following problems over the past year. Cllr. Edmonds suggested a further amendment from 6 months to 12 months be put in place, with the 12 months being set from the date of the letter. It is also to be sent recorded delivery. This was passed by a majority vote, with one abstention.</p>	

15	<p>Co-option of new Members: This item was covered in the Chairmans' report. There have been 4 applicants, 2 of whom were in attendance at this meeting. All personal submissions are to be in by 17th August and a decision will be made at the next Parish Council meeting on 24th August.</p>	
16	<p>Newsletter: The Chairman informed Members, this item had been put forward from the Policy & Finance Committee to suggest the Community News should fall under the remit of the Community Committee as in previous years. The Committee are requested to update the current policy to bring it in line with current requirements. Members agreed unanimously.</p>	
17	<p>Vans: The Chairman had drawn up a policy to permit Councillors to use the Parish Council vans, if required to do so, for Parish Council business. Cllr. Osler informed Members the form did not ask for the correct information and he would email the correct information required, to the Parish office, the following day.</p>	CO
18	<p>Future Meeting dates:</p> <p>Planning & Environment Committee – Monday 3rd August 2015</p> <p>Community Committee – Monday 10th August 2015</p> <p>Policy & Finance Committee – Monday 19th October 2015</p> <p>Parish Council – Monday 24th August 2015</p>	
19	<p>Date of next meeting:</p> <p>Monday 24th August 2015</p>	

The meeting concluded at 8.10 pm

Signed.....Chairman