

SHENLEY BROOK END & TATTENHOE PARISH COUNCIL

6 Wimborne Crescent
Westcroft District Centre
Milton Keynes
MK4 4DE



Minutes of a meeting of the Parish Council meeting held at the Parish Office
6 Wimborne Crescent, Westcroft, on Monday 28th September 2015

No	ITEM	Action
1	<p>Present:</p> <p>Cllr. J Nicholas – Chairman Cllr. M Cato – Vice Chairman Cllr. D Edmonds Cllr. K Geaney Cllr. M Geaney Cllr. D Livingstone Cllr. D Nicholas Cllr. C Osler Cllr. D Sanders Cllr. M Verma Cllr. R Verman</p> <p>Rebecca Zimmerman – Minute Taker 1 Member of the public</p> <p>The Chairman welcomed Cllrs. D Nicholas and M Verma to the Council.</p>	
2	<p>Apologies:</p> <p>Cllr. M Chapman Cllr. C Williams</p> <p>The council agreed unanimously to accept the apologies.</p>	
3	<p>Declaration of Personal and Prejudicial interest:</p> <p>There were no declarations of interest.</p>	
4	<p>Public Time:</p> <p>There was 1 member of the public present, who had no issues to raise.</p>	

5	<p>Minutes of the meeting on Monday 24th August 2015:</p> <p>The minutes of the meeting held on the 24th August 2015, having already been circulated, were approved as a correct record and signed by the Chairman.</p> <p>Matters Arising:</p> <p>Cllr. Osler requested an update on the complaint concerning damage to Challacombe in Furzton. He was informed that Ward Cllr. M Geaney has the matter in hand.</p>	
6	<p>Reports:</p> <p>Police:</p> <p>The police report had previously been circulated to all Members. Due to their shift patterns, a representative was not able to attend the meeting.</p> <p>Chairman:</p> <p>The Chairman circulated a report to all members prior to the meeting and each item will be dealt with under the appropriate agenda item.</p> <p>Members were further updated on Tony's situation. They were informed that Tony will be having an operation shortly. Oliver is working hard to keep on top of the work</p> <p>Ward Councillors:</p> <p><u>Ward Cllr. M Geaney</u></p> <p>Members were updated on the traffic issues at the Foo Fighters concert at the Bowl. A meeting with MKC is being held to discuss this further.</p> <p>A survey had been sent out to ask if residents had any issues in their areas and it showed that pavements are causing problems. Cllr. Geaney will speak to MKC Highways department concerning this.</p> <p><u>Ward Cllr. Bald</u></p> <p>Ward Cllr. M Geaney read a report out from Ward Cllr. Bald, who had apologised for not being able to attend.</p> <p>Ward Cllr. Bald and Cllr. J Nicholas have been looking at the plans for the Kingsmead South Development and had negotiated amendments to the Whaddon Road layout.</p> <p>There was a parking consultation in MKC that Ward Cllr. Bald was keen for everyone to attend.</p> <p>The MK Future plan has been agreed and will be rolled out next July.</p> <p>There is to be an all party initiative, Ruling Group, to discuss what can be done about the homeless in Milton Keynes.</p>	

	<p>Planning & Environment Committee:</p> <p>Minutes of the meeting held on the 7th September 2015 had previously been circulated to all Members.</p> <p>The Chairman asked if there were any questions, There were none.</p> <p>Cllr. M Geaney updated Members on the removal of the large bins in the car park at Emerson Valley shops. The bins have not been removed yet but Cllr. M Geaney is still on the case. It also appears that another textiles bin has been placed there.</p> <p>Community Committee:</p> <p>Minutes of the meeting held on the 14th September 2015 had previously been circulated to all Members.</p> <p>The Chairman asked if there were any questions, there were none.</p> <p>Policy & Finance Committee:</p> <p>There had been no further meetings. The next meeting is to be held on 19th October 2015.</p>	
7	<p>Meeting Updates:</p> <p>The Parks Trust:</p> <p>Cllr. Nicholas had not done a report this month as everything currently happening is to do with the Rugby World Cup.</p> <p>Shenley Lodge & Furzton Neighbourhood Action Group:</p> <p>Cllr. K Geaney reported that their last meeting had been short. The only issues raised were about hedge cutting in South Furzton and Shenley Lodge which belong to the Parks Trust. It appears the hedges only get cut once a year now and are about to be cut.</p> <p>A new poster has been made, these will be placed on the noticeboards in Furzton and Shenley Lodge, to encourage new Members.</p> <p>Howe Park Neighbourhood Action Group:</p> <p>Cllr. Edmonds informed Members that at their AGM a few weeks ago there had been very low attendance. It had been agreed to disband the NAG and set up a new Specific Issue Action Group. This group will only meet as and when issues arise. An advertisement will be placed on the Parish Council website and in the Community News.</p> <p>Valley Steering Committee:</p> <p>Cllr. Verman informed members there had been no further meetings. He had been informed by Cllr. Williams that meetings will resume after the Rugby World Cup.</p>	

	<p>Stars:</p> <p>No further meetings</p> <p>Parishes Forum:</p> <p>Cllr. K Geaney informed Members that at the last meeting they had discussed MK Futures 2050 commission, looking at MK going forward. They will be collecting information from Parish and Town Councils.</p> <p>They had also discussed the Joint Health & Wellbeing Strategy 2015/18, and the Road Safety criteria.</p> <p>The consultation on MK budget will begin any day now.</p> <p>WEASG:</p> <p>Cllr. J Nicholas informed members she had received correspondence today concerning a meeting to discuss the outline plans for Tattenhoe Park and also for Westcroft Pavilion.</p> <p>SWMK:</p> <p>Cllr. J Nicholas informed members there had been no further meetings.</p>	
8	<p>Finance:</p> <p>Payments to be authorised including retrospectives were approved.</p> <p>Cllr. Livingstone asked the Chairman for a breakdown of the costs for Windmill Hill allotments. Cllr. J Nicholas informed that some of the costs involved were due to the land registry documents which show that the Parish Council now own the site.</p> <p>Cllr. J Nicholas asked all Members to keep in mind the budget for the coming year. She asked all Committee Chairmen to discuss future projects and requirements at their next Committee meetings. This will be an agenda item for the October Full Council meeting.</p> <p>Cllr. Livingstone gave thanks to Sharon Kerr for the very detailed finance figures they had received. He further said that the solvency figures were fantastic and gave his congratulations to those who had made it happen.</p>	
9	<p>Emerson Valley Community Centre:</p> <p>Cllr. Cato informed Members that the interior decorating had been well received by the users. There are a few spaces available for hire but not many. The boiler had been serviced but he had been informed that due to water leakage, the boiler will need to be replaced shortly.</p> <p>Cllr. Cato is still waiting for a quotation, for the external steelwork to be treated.</p>	

<p>10</p>	<p>New Parish Office:</p> <p>Cllr. J Nicholas informed Members there had been a couple of minor changes since her Chairman's report had been circulated.</p> <p>The land has now been paid for and is legally ours. Things are moving on, she has seen the first draft contract which has gone to the builders. They will be on site from next week.</p> <p>Cllr. J Nicholas asked Members, if they were considering taking a look at the site, could they please make prior arrangements with herself. This is at the builders' request.</p>	
<p>11</p>	<p>Lift Repairs:</p> <p>Cllr. Nicholas informed Members that due to the fact we have a full repairing lease on the current premises we have to pay for repairs to the lift. The insurers had sent in an Inspection Summary of Works that are required to the lift.</p> <p>As there is no budget for this members had previously been circulated a table of three quotations received and unanimously agreed to instruct Chiltern Lift Co. Ltd. to carry out the works required for £895 plus VAT..</p>	<p>RZ</p>
<p>12</p>	<p>Computer Support:</p> <p>Cllr. J Nicholas informed Members that as she had said in her Chairman's report we have been experiencing various different problems with our current provider and as the contract is up for renewal in December, a decision was required as to the company to instruct for the coming year. Cllr. J Nicholas suggested that Pericom should be instructed, as they were very helpful and understanding of our requirements, on their recent visit to the office. They have also given the most competitive quotation.</p> <p>Members agreed unanimously to go with Pericom.</p>	
<p>13</p>	<p>Committee Members:</p> <p>Members were given the opportunity to sit on the Planning & Environment Committee or Community Committee, if they so wished. Cllr. M Geaney asked to sit on the Community Committee.</p> <p>Due to the resignation of Cllr. Thomas, a place had become available on the Policy & Finance Committee. Voting slips were circulated amongst Members, showing the names of the 3 Councillors wishing to be considered. Cllr. Verma received the most votes and will now sit on this Committee.</p>	<p>RZ</p> <p>RZ</p>

14	<p>Re-allocation of Howe Park NAG funds:</p> <p>Cllr. Edmonds had requested the funds from Howe Park NAG be transferred to the new Specific Issue Action Group. Cllr. J Nicholas had received the Legal Ruling from Bucks Association of Local Councils on this matter. Any funds not used as stated in the budget, are to be placed back into General Reserves. Therefore any funding requirements by this group, should be directed to the Community Committee, by way of a grant application.</p>	
15	<p>MK50: Celebrating the 50th Anniversary of Milton Keynes 2017</p> <p>Cllr. J Nicholas informed Members that as this is a long way off, it will stay on the agenda each month. If Members have any suggestions they are to let Cllr. J Nicholas know. There will be more emphasis on this when there is less than a year to go.</p>	
16	<p>Legal Matter Windmill Hill Allotment:</p> <p>No further action.</p>	
17	<p>Future Meeting dates:</p> <p>Planning & Environment Committee – Monday 5th October 2015</p> <p>Community Committee – Monday 12th October 2015</p> <p>Policy & Finance Committee – Monday 19th October 2015</p> <p>Parish Council – Monday 26th October 2015</p>	
18	<p>Date of next meeting:</p> <p>Monday 26th October 2015</p>	

The meeting concluded at 8.05 pm

Signed.....Chairman

Payment Summary for August 2015

MK Food Bank	Grant	1000.00
TCG	Grant	700.00
Crispin Rhodes	HR Consultancy costs	102.00
Fuel Genie	Fuel Van - Jul 15	106.42
MKC	Rates August 2015	1257.00
SW Broad Band	Website August 2015	5.39
Payroll	August 2015 -	18453.39
E.ON	Gas - Aug 2015	162.00
E.ON	Electric - Aug 2015	574.00
EE	Mobile contract July 2015	123.00
GE Finance	Telephone system	234.22
BT	Internet costs Jul - Sep	156.60
Weed fabric Direct	Allotment Cover	147.98
Bodley & Son	Posts for Stoneleigh	54.91
Bodley & Son	Posts for Stoneleigh	102.96
2 r Systems	Copier costs	67.22
A Ridgway	Youth team expenses	119.71
AH Contracts	Bin service contract	1793.03
Axatax	Pest control Windmill	102.00
Barnett Landscapes	July Contract	648.00
BT	Office phone	199.45
D & I Windows	Window cleaning office & EVCC	141.00
ESPO	Stationery	38.57
Hornbeam	Rent Oct - Dec 2015	8842.34
I Print MK	Grant	78.00
Mirus	IT support Aug 15	516.00
MKC	Clearance costs - Windmill Hill	240.00
MKPA	Play Scheme Fees	7189.44
NAS	membership fee 2015	66.00
Prokleen	Office Cleaning Jul 15	257.40
RTM	Landscape contract	336.00
Stannah	Call out cost - Lift	385.37
Stenton Obhi	Stage 4 payment	8184.00
WBM	New office costs	336.00
Halfords	New tyre for van	80.88
EVCC	Transfer of funds	210.44