

SHENLEY BROOK END & TATTENHOE PARISH COUNCIL

6 Wimborne Crescent
Westcroft District Centre
Milton Keynes
MK4 4DE



Minutes of a meeting of the Parish Council meeting held at the Parish Office
6 Wimborne Crescent, Westcroft, on Monday 26th October 2015

No	ITEM	Action
1	<p>Present:</p> <p>Cllr. J Nicholas – Chairman Cllr. M Cato – Vice Chairman Cllr. D Edmonds Cllr. K Geaney Cllr. D Livingstone Cllr. D Nicholas Cllr. C Osler Cllr. D Sanders Cllr. M Verma Cllr. M Chapman Cllr. C Williams</p> <p>Sharon Kerr – Minute Taker 2 Members of the public</p>	
2	<p>Apologies:</p> <p>Cllr. R Verman Cllr. M Geaney</p> <p>The council agreed unanimously to accept the apologies.</p>	
3	<p>Declaration of Personal and Prejudicial interest:</p> <p>There were no declarations of interest.</p>	
4	<p>Public Time:</p> <p>There were 2 members of the public present, who had no issues to raise.</p>	

5	<p>Minutes of the meeting on Monday 28th September 2015:</p> <p>The minutes of the meeting held on the 28th September 2015, having already been circulated, were approved as a correct record and signed by the Chairman.</p> <p>Matters Arising:</p> <p>There were no matters arising.</p>	
6	<p>Reports:</p> <p>Police:</p> <p>The police report had not submitted a report for this meeting.</p> <p>Chairman:</p> <p>The Chairman circulated a report to all members prior to the meeting and each item will be dealt with under the appropriate agenda item.</p> <p>Ward Councillors:</p> <p>Cllr. C Williams made the following report to members.</p> <ul style="list-style-type: none"> • MK BOWL A meeting is to be held in the parish office between Cllr. Nicholas, Cllr M Geaney, Himself and MKC to discuss procedure for when future concerts are held at the venue. • RUSSLAND CIRCUS ROUNDABOUT- EMERSON VALLEY SCHOOL Following a meeting held between, MKC, TVP, School Governors, Cllr Williams and a road safety engineer, MKC have now issued a public notice stating what changes they are proposing to put in place. Cllr. Williams is opposing the proposal as none of the suggestions made at the meeting have been considered. He asked council for any comments concerning this issue that they would like passed to MKC. <p>Council agreed with Cllr. Williams comments and asked that he informs MKC of this.</p>	

	<p>Planning & Environment Committee:</p> <p>Minutes of the meeting held on the 5th October 2015 had previously been circulated to all Members.</p> <p>The Chairman asked if there were any questions, There were none.</p> <p>Community Committee:</p> <p>Minutes of the meeting held on the 12th October 2015 had previously been circulated to all Members.</p> <p>The Chairman asked if there were any questions, there were none.</p> <p>Policy & Finance Committee:</p> <p>Minutes of the meeting held on the 19th October 2015 had previously been circulated to all Members.</p> <p>The Chairman asked if there were any questions, there were none.</p>	
7	<p>Meeting Updates:</p> <p>The Parks Trust:</p> <p>Cllr. Nicholas submitted a report informing members that the AGM had been held on 14th October the Chief Executive had reported a good year. The fanzone in Campbell park had been a success and extensive repairs had been carried out on woodland areas throughout Milton Keynes</p> <p>Shenley Lodge & Furzton Neighbourhood Action Group:</p> <p>Cllr. K Geaney reported that a meeting had been held 2 concerns were raised, graffiti in the area and the ongoing parking problems on Favell Drive.</p> <p>Valley Steering Committee:</p> <p>No Further meetings.</p>	

	<p>Stars:</p> <p>No further meetings</p> <p>Parishes Forum:</p> <p>No furthers meetings.</p> <p>WEASG:</p> <p>Cllr. J Nicholas informed members in the chairman’s report that works are progressing in the area and a website had been set up for information and questions. Concerns were raised over the dates in place for the building of a health centre for the area, the dates are currently 2019 which means that residents will have to register with the Great Holm and Westcroft practice. No representative from the NHS attended the meeting to comment on this issue.</p> <p>SWMK:</p> <p>Cllr. J Nicholas informed members in the chairman’s report that AVDC had commissioned further work to be carried out following the responses from the consultation held in June/July. The results of this work are due imminently. Cllr. Nicholas also informed members that plans would be available to view on 2nd November in the Villiers Hotel in Buckingham if they would like to see them.</p>	
8	<p>Finance:</p> <p>Payments to be authorised including retrospectives were approved.</p> <p>Cllr. Nicholas updated members on the half year accounts.</p> <p>Cllr. Nicholas proposed that extra funds needed for the new office building were transferred from general reserves to the new build budget as previously discussed.</p> <p>Council agreed unanimously to transfer £50,000 from general reserves and to vire £30,000 from loan repayments to the new office building budget.</p>	
9	<p>Budget:</p> <p>Cllr. Nicholas gave all members a copy of the first draft budget for 2016-17, council had no further comment at this time.</p>	

<p>10</p>	<p>Policies:</p> <p>Members agreed unanimously to ratify the following policies as recommended by the Policy & Finance committee.</p> <ul style="list-style-type: none"> • Grant Awarding Policy • Reporting on Public Meetings • Freedom of Information • Booking form for Meeting room 	
<p>11</p>	<p>Emerson Valley Community Centre:</p> <p>Cllr. Cato updated the council on the centre and also presented the committee with 3 x quotes for a replacement Hot Water Cylinder and control valve for the under floor heating.</p> <p>Council agreed unanimously that the DAC quote be accepted and a maximum amount of £1050.00 be paid for this work from the EM funds to cover the work required.</p>	
<p>12</p>	<p>New Parish Office:</p> <p>Cllr. J Nicholas informed Members that building works had started earlier in the month and a schedule of works had been sent.</p>	
<p>13</p>	<p>Payment Procedures:</p> <p>Cllr. Nicholas informed the council of the procedure for payments to the main building contractor, now that works have started on site and proposed that as there is a short window between receipt of the invoice and payment date, that the RFO be granted the power to transfer funds by electronic payment as long as all works had been signed off by the project manager contracted by the council to oversee the works. This would then be approved retrospectively by two members of the council in accordance with the bank mandate.</p> <p>This was agreed unanimously.</p>	

14	<p>MK50: Celebrating the 50th Anniversary of Milton Keynes in 2017:</p> <p>Nothing to report.</p>	
15	<p>Consultation – Fire Service re-location.</p> <p>Cllr. J Nicholas informed Members that she attended a meeting on the 12th October and a public consultation is taking place and will run till the 9th November. She gave members details of how to comment if they wished to do so in her chairman’s report.</p>	
16	<p>Confidential item</p> <p>The Council was invited to resolve that, in view of the confidential nature of the business to be transacted, it is advisable in the public interest that the press and public be excluded temporarily and they be instructed to withdraw.</p>	
17	<p>Future Meeting dates:</p> <p>Planning & Environment Committee – Monday 2nd November 2015</p> <p>Community Committee – Monday 9th November 2015</p> <p>Policy & Finance Committee – Monday 18th January 2016</p> <p>Parish Council – Monday 30th November 2015</p>	
18	<p>Date of next meeting:</p> <p>Monday 30th November 2015</p>	

The meeting concluded at 20:40 pm

Signed.....Chairman

Payment Summary September 2015

Crispin Rhodes	September HR Consultancy costs	102.00
Fuel Genie	Fuel Van - Aug 15	101.20
MKC	Rates September 2015	1257.00
SW Broad Band	Website September 2015	5.39
Payroll	September 2015 -	17629.75
E.ON	Gas- Utilities 2015	910.00
EE	Mobile contract August 2015	122.70
Karen Wheeler	Mileage -	52.65
Bills Minibus	Diamond Club - Olney Trip	250.00
Longville Property	Exterior decorating - EVCC	475.00
St Johns Ambulance	First aid course	594.00
London Hire Services	Grant - SCF	345.50
Cowper Museum	Diamond Club Trip	100.00
Geoffrey Leaver	Legal Fees - Landfor new office build	2453.00
Geoffrey Leaver	Cost of Land	99275.00
Post Office	Stamps	189.00
Sondico	Grant - TFC	1353.27
WVP	Grant	69.85
1st Class Heating	Repairs to boiler	307.28
2R Systems	Photo copier costs Aug 2015	72.22
AH Contracts	Bin service contract - Aug	2031.28
Andy Ridgway	Youth Team Expenses	87.99
Anglian Water	water rates Jun - Sept	953.62
B&Q	Materials for benches	98.73
BT	Phone Line	365.69
Cityprint	Autumn newsletter printing costs	2529.00
D2D Distribution	Newsletter distribution - Autumn edition	1074.00
ESPO	Office stationery	46.26
Geoffrey Leaver	Legal Costs	1791.00
Hertsmere	Hire costs	2293.02
Mirus	IT Support - September	550.92
MKC	Landscapeworks - little Stocking	760.32
Prokleen	Office Cleaning - Aug	257.40
RTM	landscape contract	336.00
PHS	Contract costs	197.38

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