

# SHENLEY BROOK END & TATTENHOE PARISH COUNCIL

6 Wimborne Crescent  
Westcroft District Centre  
Milton Keynes  
MK4 4DE



Minutes of a meeting of the Parish Council meeting held at the Parish Office  
6 Wimborne Crescent, Westcroft, on Monday 30<sup>th</sup> November 2015

No	ITEM	Action
1	<p><b>Present:</b></p> <p>Cllr. J Nicholas – Chairman Cllr. M Cato – Vice Chairman Cllr. D Edmonds Cllr. K Geaney Cllr. M Geaney Cllr. D Nicholas Cllr. C Osler Cllr. M Verma Cllr. M Chapman Cllr. C Williams Cllr. S Raja</p> <p>Rebecca Zimmerman – Minute Taker Ward Councillor P Cannon</p>	
2	<p><b>Apologies:</b></p> <p>Cllr. D Livingstone Cllr. R Verman Cllr. D Sanders</p> <p>The council agreed unanimously to accept the apologies.</p>	
3	<p><b>Declaration of Personal and Prejudicial interest:</b></p> <p>There were no declarations of interest.</p>	
4	<p><b>Public Time:</b></p> <p>There was a member of the public present, who had no issues to raise.</p>	

5	<p><b>Minutes of the meeting on Monday 26<sup>th</sup> October 2015:</b></p> <p>The minutes of the meeting held on the 26<sup>th</sup> October 2015, having already been circulated, were approved as a correct record and signed by the Chairman.</p> <p><b>Matters Arising:</b></p> <p>There were no matters arising.</p>	
6	<p><b>Reports:</b></p> <p><b>Police:</b></p> <p>The police report had previously been circulated. Members thanked PC Steve Jones for the report in his absence. The Chairman had a few queries on the report that she will follow up and bring her findings back to the next meeting.</p> <p><b>Chairman:</b></p> <p>The Chairman circulated a report to all members prior to the meeting and each item will be dealt with under the appropriate agenda item.</p> <p>The Chairman further discussed the first item, General. Members were asked who had previously attended the new Councillor training course. Those who had not, or who wished to attend a refresher course, were asked to contact Sharon.</p> <p><b>Ward Councillors:</b></p> <p>Cllr. Cannon made the following report to members.</p> <ul style="list-style-type: none"> <li>• He has been working on road enhancement along with Cllr. Williams and updated Members on the roundabouts at Dulverton Drive. Due to electrical cabling issues, work is taking longer than anticipated but should be finished by this Friday.</li> <li>• He very much enjoyed the litter pick which he attended on Saturday morning, along with the Parish Council.</li> </ul> <p>Cllr. Long and Cllr Legg had sent in a report which had previously been circulated to Members.</p> <p>Cllr. M Geaney made the following report to members.</p> <ul style="list-style-type: none"> <li>• She had attended the Remembrance Day Parade at the West Bletchley war memorial.</li> <li>• She is a member of the Landscaping Task and Finish Group and will be meeting again soon to discuss the possibility of more Parish Councils taking over the landscaping from MKC.</li> <li>• She is also a Member of the Budget Review Committee and the Regulating and Licensing Committee, both of which are keeping her very busy.</li> <li>• On her plan of action, she will be looking at the refurbishment of driveways leading to garages at the rear of terraced properties in South Furzton, to alleviate the parking issues.</li> <li>• She has £1,000 in her budget to spend and if anyone requires any help with projects in Emerson Valley South or Furzton, to please contact her.</li> </ul>	JN

	<p>Cllr. M Geaney further informed, that MKC are looking to stop issuing pink sacks in Milton Keynes, due to the cost involved and replacing them with wheelie bins or reusable bags, these are thought to be much cheaper options.</p> <p>Cllr. Williams made the following report to members.</p> <ul style="list-style-type: none"> <li>• A meeting had been held with himself, MKC and other interested parties, concerning Rusland Circus. An arrangement has been made to make the inside of the roundabout, no waiting, and to limit the parking at the front of the school. There is also a possibility of increasing the car parking at the rear of the school, for staff parking. Cllr. Williams has made it clear to MKC that this is not the end game, but the beginning.</li> <li>• He had also dealt with 2 separate issues, one concerning bedroom tax, in Emerson Valley and another concerning council tax, in Furzton. Both issues had a very positive outcome.</li> </ul> <p><b>Planning &amp; Environment Committee:</b></p> <p>Minutes of the meeting held on the 2<sup>nd</sup> November 2015 had previously been circulated to all Members.</p> <p>The Chairman asked if there were any questions, There were none.</p> <p><b>Community Committee:</b></p> <p>Minutes of the meeting held on the 9<sup>th</sup> November 2015 had previously been circulated to all Members.</p> <p>The Chairman asked if there were any questions, there were none.</p> <p><b>Policy &amp; Finance Committee:</b></p> <p>There had been no further meetings.</p>	
7	<p><b>Meeting Updates:</b></p> <p><b>The Parks Trust:</b></p> <p>There was no report this month.</p> <p>Cllr. Edmonds wanted to thank The Parks Trust for the outstanding job they had made of the Linear Park in Emerson Valley.</p> <p>Cllr. Chapman wanted to raise an issue with the entrance to Howe Park Wood off Hengistbury Lane, where the ground is very boggy and in need of some additional work.</p> <p>Cllr. Nicholas informed Members that there are to be posters put in place to inform residents that between the months of March and October dogs are to be kept on leads inside the wood, this is an experiment to aid the breeding of small animals.</p> <p><b>Shenley Lodge &amp; Furzton Neighbourhood Action Group:</b></p> <p>Cllr. M Geaney reported that a member of the NAG has taken photos of the lack of lines on the road at the junction of Loxbeare Drive and Dulverton Drive. This has been passed to MKC.</p>	

	<p><b>Valley Steering Committee:</b></p> <p>Cllr. Williams had attended the first meeting there had been for some time. He had been given an introduction to other committee members and shown around the building. Another meeting will be arranged shortly.</p>	
	<p><b>Stars:</b></p> <p>No further meetings.</p> <p><b>Parishes Forum:</b></p> <p>No further meetings. The next meeting will take place next week.</p> <p><b>WEASG:</b></p> <p>No further meetings. The next meeting will be in January.</p> <p><b>SWMK:</b></p> <p>No further meetings.</p> <p>Cllr. J Nicholas informed Members that she had attended a MKC committee meeting on 10<sup>th</sup> November on the Landscape Contracts. This was covered on the Chairman's report.</p> <p>Cllr. J Nicholas further informed Members that the CAT project will be re-launched again soon and that the process should be made easier to obtain the buildings, as MKC have changed the information and requirements.</p> <p>Cllr. Osler made a suggestion to the Chairman that we have a timed agenda for future meetings. The Chairman replied that she would monitor this over the next few meetings but that the information available tonight was exceptional. Cllr D Nicholas stated that the Ward Councillor information was important even if it took extra time as it informed the meeting of main council activity. There was general agreement with Cllr D Nicholas' comment.</p>	
8	<p><b>Finance:</b></p> <p>Payments to be authorised including retrospectives were approved.</p>	
9	<p><b>Budget:</b></p> <p>Members had previously been given 2 separate spreadsheets.</p> <p>The first sheet showed the projected figures to the year end 2015/16. The Chairman suggested that Members take the sheet away and if they have any questions, to ask herself or Sharon.</p> <p>The second sheet showed the budget for next year 2016/17. The Chairman suggested that Members take the sheet away and if they have any questions, to ask herself or Sharon. This was an advisory sheet which will need to be agreed at the December meeting. The Chairman is attending a budget meeting at MKC, as she is on the advisory committee and will then have a better indication of our grant allocation.</p>	

10	<p><b>Emerson Valley Community Centre:</b></p> <p>Cllr. Cato informed Members that the work on the hot water cylinder and control valves for the heating at the centre, will take place on 21<sup>st</sup> December. A locked cover for the room thermostat has been sourced, this will prevent the thermostat from being misused.</p>	
11	<p><b>New Parish Office:</b></p> <p>This item was covered on the Chairman's report.</p> <p>The Chairman clarified that the Police will not be sharing the new offices with the Parish Council.</p> <p>The build is slightly behind schedule due to the weather, but it is hoped the builders will be able to make up time.</p>	
12	<p><b>MK50: Celebrating the 50<sup>th</sup> Anniversary of Milton Keynes in 2017:</b></p> <p>The Chairman has a meeting after Christmas to discuss a project called MK Karter. She will bring any information back to Council.</p> <p>Cllr. M Geaney suggested that an area of Garthwaite Crescent green be used for an outside gym.</p> <p>Cllr. Williams informed Members that he already had a project in hand, to use an existing park further along Garthwaite Crescent, that is under used, for a park for older children. This will be on his business plan for early next year.</p>	JN
13	<p><b>The Future:</b></p> <p>The Chairman had been asked by Cllr. Verma, if a small informal group could be put in place to discuss the future plans of the Parish Council. Cllr. Verma gave a short introduction, as to the purpose of the group. This was thought to be a very good idea and Cllr. Verma, Cllr. D Nicholas, Cllr. Edmonds, Cllr. Raja, Cllr. M Geaney, Cllr. K Geaney and Cllr. Cato, along with Sharon Kerr, will meet at an agreed location to discuss this. Any suggestions will be brought to Council going forward.</p>	
14	<p><b>Site Allocation Plan preferred options consultation:</b></p> <p>The Chairman had previously circulated a brief resume and a table, showing the three sites in our Parish. Members were asked to take the information away and bring back any comments to the December meeting. A decision will then be made as to the comments, if any, that the Parish Council will make.</p>	
15	<p><b>Confidential item</b></p> <p>Due to the illness of Mrs Sanders, this item will be rescheduled until the December meeting.</p>	

16	<b>Future Meeting dates:</b> <b>Planning &amp; Environment Committee – Monday 7<sup>th</sup> December 2015</b> <b>Community Committee – Monday 11<sup>th</sup> January 2016</b> <b>Policy &amp; Finance Committee – Monday 18<sup>th</sup> January 2016</b> <b>Parish Council – Monday 14<sup>th</sup> December 2015</b>	
17	<b>Date of next meeting:</b> <b>Monday 14<sup>th</sup> December 2015</b>	

The meeting concluded at 8.45 pm

Signed.....Chairman

## Payment Summary October 2015

Crispin Rhodes	October HR Consultancy costs	387.00
Fuel Genie	Fuel Van - Sept 15	96.81
MKC	Rates October 2015	1257.00
SW Broad Band	Website October 2015	5.39
Payroll	October 2015 -	16720.76
E.ON	Utilities 2015	910.00
EE	Mobile contract September 2015	127.13
Siemans	Copier Lease	149.40
Bletchley Park	Diamond Club - Trip	325.00
Viking	Stationery	188.86
2R Systems	Photo copier costs 2015	76.86
AH Contracts	Bin service contract -	1586.78
ACE	Call out cost - Alarm	132.00
Anglian Water	water rates Jun - Sept	455.58
Barnett landscapes	Contract costs	288.00
B & Q	Materials for repairs	10.29
BT	Phone Line	367.86
Fire Training Services	Training Course	180.00
Jhai	Building Control - New office	1404.00
Mazars	Audit Costs	1200.00
Mirus	Smart Host -	18.00
Mirus	IT Support - Oct 15	550.92
Prokleen	Office Cleaning	257.40
Stannah	Lift Contract	107.24
Stenton Obhi	Stage 5 payment - New Office Build	11342.90
Anglian Water	Barleycroft rates - July - October	103.77
Anglian Water	Washfield rates - July - October	236.20
Fire & Electrical	Fire extinguisher test	90.00
Chiltern Lift Co.	Lift repair costs	1074.00
A Ridgway	Youth Team expenses	485.14
EVCC	Transfer of Funds	88.30
		<b>40222.59</b>