

SHENLEY BROOK END & TATTENHOE PARISH COUNCIL

6 Wimborne Crescent
Westcroft District Centre
Milton Keynes
MK4 4DE



Minutes of a meeting of the Parish Council held at the Parish Office, 6 Wimborne Crescent, Westcroft, on Monday 10th January 2011.

- C/16/10 Present:** Cllr. D. Livingstone – Chairman
Cllr. D. Edmonds
Cllr. M. Geaney
Cllr C DeMyers-Robinson
Cllr J Nicholas
Cllr C Osler
Cllr K Thomas
Cllr N Vidamour
Cllr C Williams
Cllr. T Wylie
- W Dawson – Clerk to Council
- C/17/10 Also present:** Mr E Cooper
- C/18/10. Apologies**
Cllr. I. Stewart – work commitment
Cllr. N. Warden - illness
- C/19/10. Declarations of interest**
There were no declarations of interest.
- C/20/10. Public involvement**
The Chair welcomed Mr Cooper to the meeting
- C/21/10. Minutes of the meeting on Monday 22nd November 2010**
The minutes of the meeting held on the 23rd November, having already been circulated, were amended to record the apologies of Cllr DeMyers-Robinson, then approved as a correct record and signed by the Chairman.
- C/22/10. Reports .**
The Clerk - Council received a report from the Clerk and **agreed:-**
To defer purchase of business cards for all Members until after the Annual meeting;
to have a new e-mail address for all Councillors of name@shenleybrookend-pc.gov.uk. with automatic forwarding to personal addresses
to call for a meeting of the Chair and Clerk with Inspector Johnson of TVP to discuss the recent crime figures confusion, the reports recently received from the PCSOs, the Memorandum of Understanding regarding PCSOs and their deployment and monitoring, and Police attendance at Council meetings.
Police - Reports from the PCSO's were received but this matter was addressed in discussion of the report from the Clerk

Ward Councillors - Council received a report from MKC Cllr Williams in which he advised that MKC would refurbish 2 play areas near Washfield and Countisbury. The work will begin in March.

Planning & Environment Committee - Cllr Thomas spoke to the minutes of the meeting of this committee on 29th November. With regard to the mound on Wimborne Crescent allotments **Council was resolved that** the Clerk should arrange for the mound to be covered with heavy duty black plastic, suitably weighted down, and that plot holders should receive a letter explaining what the Council was doing and why and seeking their co-operation.

Community Committee – There was no report from the community Committee

Policy and Finance Committee – the last meeting of this committee had been reported to Council in November.

C/23/10. Appointment of Staff – Report No C/05/10

It was resolved to appoint an Administration Officer as detailed in the report.

C/24/10. Report No C/06/10

Council received the report of the Clerk and the endorsement of the Vice Chair and **resolved** to purchase the RBS finance and allotments software packages in time for the former to be used for the 2011/12 accounts.

C/25/10. Correspondence

It was resolved that Members noted that the correspondence list had been tabled.

C/26/10 Finance

Council received the report of the RFO with details of the current financial position and payments to be authorised which were approved.

The report also included a review of the budget for 2011/12 with proposals to enable predicted expenditure to be able to be met from the standstill precept agreed by Council. Members discussed briefly the provisions for IT equipment, bin servicing, newsletter distribution and also considered seeking to identify the full costs, including manpower, of allotment management

It was resolved that Members would study this review outside the meeting and let the RFO have any observations and/or suggested further changes to be collated and reported to the meeting of Policy and Finance Committee on 21st February.

C/27/10. Future events and meeting dates:

It was noted that Community and Youth Committee will meet on Monday 17th January; Planning and Environment Committee on Monday 7th February; and Policy and Finance Committee on Monday 21st February.

It was resolved that the meeting of Council scheduled for 24th January will be cancelled. The next meeting of Council will be on will be held on **Monday 28th February.**

SIGNED.....Chair