

SHENLEY BROOK END & TATTENHOE PARISH COUNCIL

6 Wimborne Crescent
Westcroft District Centre
Milton Keynes
MK4 4DE



Minutes of a meeting of the Parish Council held at the Parish Office, 6 Wimborne Crescent, Westcroft, on Monday 27th January 2014.

- 1. Present:**
 - Cllr. J Nicholas - Chairman
 - Cllr. M Cato - Vice Chairman
 - Cllr. M Chapman
 - Cllr. M Geaney
 - Cllr. K Geaney
 - Cllr. D Livingstone
 - Cllr. D Edmonds
 - Cllr. S Moore
 - Cllr. C Osler
 - Cllr. D Sanders
 - Cllr. K Thomas
 - Cllr. R Verman
 - Cllr. N Vidamour

Ward Cllr. S Burke

Mrs R Zimmerman – Minute Taker
PC Steve Jones
- 2. Apologies:**

Apologies were received from:
Cllr. M Mitchell-Doyle
Cllr. C Williams
- 3. Declarations of interest**

There were no declarations of interest.
- 4. Public Time**

No members of public were present.
- 5. Minutes of the meeting held on Monday 16th December**

The minutes of the meeting held on Monday 16th December having already been circulated, were approved and signed by the Chairman.

Matters arising:
There were no matters arising.

6. Reports:

Police Report:

PC Jones attended the meeting. Members received the crime figures for January, the PCSO report and monthly update as shown on the website. Members were informed they are dealing with the Anti Social Behaviour around Westcroft and are urging shop keepers to report any incidents. Cllr Nicholas thanked PC Jones for attending and stated that the information had been very informative.

Clerk: There was no Clerks report due to the Clerk being on sick leave.

Chairman: The Chairmans report had been previously circulated to Members. Two items were covered later on in the agenda. Cllr Nicholas informed Members that an email had been received from a local Beading Group looking to use the Chambers one Friday per month. Members were happy to grant this request. A donation to charity was requested, amounting to the cost normally incurred as a hire charge.

Ward Councillors:

A report was received from Ward Cllr Bald and Ward Cllr Small as they were unable to attend.

Ward Cllr Burke: Informed Members that at a recent budget meeting at MKC it was announced that there will be provisions for more grit bins, and that £10,000.00 will be available for this year and £130,000.00 for next years budget for the whole of MKC area. Cllr Burke is now following up on residents requests.

Planning & Environment Committee: Cllr Verman asked Members if after reading the previous meetings minutes there were any questions, to which there were none. Cllr Nicholas gave Members an update on the Infastructure Levy and advised that herself and Cllr Cato would be attending a meeting later this week. Cllr Moore noted that his name did not appear on the previous minutes, this was to be amended. Ward Cllr Burke informed Members that Farm Court had been the agreed name for the new street off Little Stocking, Shenley Brook End but that the original farm would keep the name Emerson Farm. Cllr Thomas informed Members that the new public house in Tattenhoe is due to open on 20th February.

Community Committee: Cllr M Geaney asked Members for agreement in issuing Putman House Sheltered Housing Scheme a grant. At the last Community Committee meeting they had asked for £2650.00 towards their garden improvements, as this was over £2000.00 it needed to be ratified by Full Council. Cllr Sanders proposed, Cllr Cato seconded and it was agreed unanimously. A request from the Youth Leader had been circulated to Members with reference to Planned Focus Group Sessions using the Council chambers. Cllr M Geaney informed Members that herself and Cllr Chapman had discussed this with the Youth Leader and had made it clear that any unacceptable behaviour would not be tolerated and that if this were to happen the sessions would be stopped immediately. Cllr Sanders proposed, Cllr Moore seconded and it was agreed unanimously.

Policy and Finance Committee: The minutes of the last meeting had not been circulated due to time constraints. Cllr Nicholas informed Members that an identical in camera session had been held at the meeting. Cllr Nicholas informed Members that some policies had been agreed at this meeting and asked for ratification from Full Council, the policies are listed below.

- Community Committee Terms of Reference
- Planning & Environment Committee Terms of Reference
- Policy & Finance Committee Terms of Reference
- Freedom of Information
- Retention of Documents
- Data Protection Policy
- Booking Form

Cllr Moore proposed, Cllr Sanders seconded and it was agreed unanimously, subject to minor amendments to allow majority voting on Committee Terms of Reference and removal from one policy of a named person.

7. Meeting Updates

The Parks Trust: There had been no further meetings.

Shenley Lodge & Furzton Neighbourhood Action Group

Cllr M Geaney reported that there had been a meeting on 8th January which was a yearly review. The existing Chairman and Vice Chairman had been re-elected. Cllr m Geaney informed Members that David Barnes from MKC was no longer able to represent MKC at NAG meetings. Ward Cllr Burke will raise the issue with MKC that representation at the NAG meetings is extremely important.

Howe Park Neighbourhood Action Group

Cllr Edmonds updated Members on the very successful meeting, with a free fish and chip supper, that was held on 23rd January. There had been approximately 30 attendees, 15 of which were new.

Valley Steering Group: There had been no further meetings.

LCSA: Cllrs Cato and Sanders had attended a meeting on 25th January. There had only been 5 attendees from 3 Parish Councils. There is to be another meeting in March to see the way forward for this group, as it has very poor attendance.

STARS: There had been no further meetings.

Parishes Forum: There had been no further meetings, Cllr Livingstone informed members the next meeting is on 6th March.

TVP Liaison Group: There had been no further meetings.

Clerks Forum: There had been no further meetings.

8. Finance

Members received the finance report and payments to be authorised including retrospectives, all were approved.

9. **Budget 2014/15**
Cllr Nicholas asked Members for their approval of our Parish Budget Requirement Precept, of £458,771.00. This will increase the Band D by £1.00 to £52.61 per annum. Cllr Osler proposed, Cllr M Geaney seconded and it was agreed unanimously.
10. **Emerson Valley Community Centre**
This item was covered on the previously distributed Chairmans Report. Cllr Osler proposed, Cllr Sanders seconded and it was agreed unanimously, to grant the Chairman and Vice Chairman authority to terminate the license at their discretion. Cllr Edmonds offered his help if required.
11. **Parish Office**
This item was covered on the previously distributed Chairmans Report. Cllr Moore proposed, Cllr Sanders seconded and it was agreed unanimously, to proceed with plans for the new office. Cllr Nicholas informed Members that The Community Foundation have said that the land is no longer available. Ward Cllr Burke agreed to follow this up with Ward Cllr Bald. Cllr Nicholas will also be following this up, and will seek assistance from Cllr Williams.
12. **Pride in the Parish**
Cllr M Geaney informed Members there is a meeting on 28th January at 7pm at The Emerson Valley Rugby Club and the agenda was being distributed. Cllr M Geaney stated that as we are now in the new year, plans are to be put in place to move forward. Cllr M Geaney informed Members that she is still waiting for Kim from the Rugby Club to produce their insurance.

Mrs R Zimmerman left the meeting at 8.30pm

Signed.....Chairman