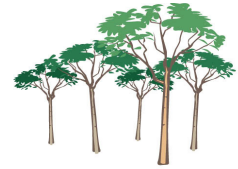


SHENLEY BROOK END & TATTENHOE PARISH COUNCIL

6 Wimborne Crescent
Westcroft District Centre
Milton Keynes
MK4 4DE



**Minutes of a meeting of the Parish Council held at the Parish Office,
6 Wimborne Crescent, Westcroft, on Monday 28th April 2014.**

1. Members Present:

Cllr J Nicholas – Chairman
Cllr M Cato – Vice Chairman
Cllr D Edmonds
Cllr M Geaney
Cllr M Chapman
Cllr K Geaney
Cllr N Vidamour
Cllr S Moore
Cllr C Williams
Cllr R Verman
Cllr K Thomas
Cllr C Osler
Cllr D Sanders

Mrs S Kerr (minute taker)
PC Jones
1 member of the public

2. Apologies:

Apologies received from:
Cllr D Livingstone
Cllr M Mitchell-Doyle

3. Declarations of interest

There were no declarations of interest.

4. Public time

A member of the public enquired as to whether the wardens were keeping check on wild fowl in the area, following the recent incident at Bleak Hall. Cllr. Williams reported that the Parks Trust were patrolling the area and PC Jones also commented the police were also aware of the incident.

5. Minutes of the meeting held on Monday 24th March 2014

The minutes of the meeting held on the 24th March, having already been circulated, were approved as a correct record and signed by the Chairman.

Matters Arising:

Cllr. Geaney asked for clarification on item regarding the acting RFO. Cllr Nicholas explained that she had taken advice from NALC who had worded the statement so it was legally correct. Cllr Osler asked that it be minuted that he challenged this advice.

6. Reports:

Police Report:

PC Jones attended the meeting. Members received the crime figures for April, the PCSO report and monthly update. PC Jones updated Members that burglaries were up in the area but some arrests had been made. Furzton has been put on a MK directive patrol to increase the police presence in this area. Members thanked PC Jones for attending the meeting.

Clerk: There was no Clerks report due to the Clerk being on sick leave.

Chairman: The Chairman's report had been previously circulated to Members.

Ward Councillors:

Ward Councillor Williams: Reported that

MKC had allocated a grant of £132,000.00 to Caroline Haslett School for works to be carried out to repair the roof. These works are to be completed through the summer holidays.

Taylor Wimpey have started to clear the land at Shenley Brook End following Planning permission being granted to build 24 houses.

The newsagent at Shenley Lodge has been granted permission following the Planning application to move the entrance.

Ward Councillor Burke: Reported that

MKC had given a draft outline of a piece of land on the edge of Westcroft next to the V1 that is now being discussed for development. Cllr. Burke expressed his concerns over the current closure of the underpass from Kingsmead that would allow access to the construction site for workers and materials instead of the access being through the Westcroft grid square.

Ward Councillor Bald: Cllr. Nicholas reported that Cllr Bald sent her apologies that she was unable to attend the meeting, but has asked that the following be reported to members.

There is a clean-up day on May 3rd starting at Westcroft District Centre if anyone is able to attend.

A planning application has been received for a care home to be built at Westcroft. The anti-social behaviour reported in the Westcroft District Centre is now improving.

Planning & Environment Committee: Cllr Verman reported following an invitation from MKC to make an application to the community parking Scheme the committee had agreed that there was nothing needed at this time.

Cllr. Verman also informed the council that he had an appointment with Phil Snell on Tuesday at 10am to discuss the play area improvement scheme.

The committee had also agreed that a list of minor works in the Parish was to be compiled to invite G4S to carry out these jobs following their request earlier this year.

Cllr. Verman also passed on the thanks of the manager of Orbit News on Shenley Lodge for the assistance of the council in his planning application.

Community Committee: Cllr M Geaney updated Members on the continuing success of the Diamond Club. Cllr.M Geaney expressed concerns over the lack of funding towards activity's for the elderly in comparison to the youth funding allocated in the budget. Cllr. Nicholas informed Cllr.M Geaney that there were sufficient funds in the wage budget to pay the club co-ordinator and this would free up funds to use elsewhere in projects for the elderly.

Policy and Finance Committee:

The minutes of the meeting held on 14th April 2014 were presented to members, and Items from this are dealt with elsewhere on this agenda .

7. Meeting Updates

The Parks Trust:

This is covered in the chairman's report.

Cllr Nicholas also informed members that an operations board meeting was to take place on Wednesday 30th April and she would email out a report.

Shenley Lodge & Furzton Neighbourhood Action Group

Cllr M Geaney reported that TVP were unable to attend the last meeting. Points raised were an increase in graffiti all over Furzton and that the grit bin lid had still not been replaced by MKC and the grit bit was now used as a rubbish bin.

Cllr. M Geaney also reported that Anglia Water had been trying to solve the flood problems at Furzton Lake.

Howe Park Neighbourhood Action Group: There had been no further meetings.

Next Meeting Thursday 1st May

Valley Steering Group: There had been no further meetings.

LCSA: There had been no further meetings.

STARS: There had been no further meetings.

Parishes Forum: There had been no further meetings.

TVP Liaison Group:

Cllr. Nicholas informed members that following a meeting with Inspector McIlwain, the TVP liaison group had not met since December 2012. It has therefore been agreed that a meeting will be held every 3 months with Inspector McIlwain and the Chair and Vice Chair to discuss policing in the area and will also include Chairs & vice Chairs from Shenley Church End PC and Loughton & Great Holm PC. The minutes from these meetings will be included in the Chairman's report as they have this time.

Cllr Osler informed members that he was disappointed with the response from the TVP regarding the funding from the parish for PCSO's and asked members to discuss at a later date whether the council should continue with the funding in the future. Cllr. Williams expressed concerns over withdrawing the funds.

Clerks Forum: There had been no further meetings.

9. Finance

Members received the finance report and payments to be authorised including retrospectives, all were approved.

Members also received the predicated cash flow statement for financial year 2014-15 and agreed all long term investments. The finance officer is to inform the bank when any deposits shown on this statement are to be placed.

9. Policies

The following policies were presented by the Policy & Finance Committee for ratification.

- Code of Conduct
- Code of Corporate Governance
- Complaints Procedure
- Equality & Diversity policy
- Governance & Management of Risk register Review
- Internal Financial Control Procedures
- Social Media, Press & Newsletter Policy & Protocol
- Terms & Conditions of Employment.

All these policies were approved unanimously as proposed by Cllr. Sanders and seconded by Cllr. Williams.

Cllr. Osler had proposed amendments to the Health & Safety policy which is to be presented to the Policy & Finance committee at their next meeting.

10. Landscape Maintenance

Cllr. Cato presented members with a report on all quotations submitted.

He recommended that schedule 1 & 2 be awarded to All Green Landscapes and schedule 3 & 4 be awarded to Barnett Landscapes. Cllr. Cato also informed members that a meeting was to be arranged with a tree surgeon to visit all the tree in the area that were the responsibility of the parish council and any works that needed doing would be put out to tender in the autumn.

Cllr. Sanders proposed that the council accept Cllr. Cato's recommendations and this was seconded by Cllr. Edmonds and agreed unanimously.

11. HS2 Construction Works

Due to Cllr. Livingstone not been at the meeting , this item has been carried forward to the May agenda.

12. Emerson Valley Community Centre

Cllr. Nicholas reported that she had spoken to MKC and the business rate liability for the Centre, should the parish council take it over would be £2795.00 per annum.

Cllr. Nicholas suggested that as it had not been possible to set the centre up as a separate charity due to the current situation , the Parish Council should take over the management of the centre completely. The accounts show that if run efficiently the centre should be able to cover this extra cost.

Cllr. Nicholas proposed that a meeting be set up with the current management to Inform them of the plan and that the Parish Council takes over the managing of the centre from the 1st June. A committee will be set up of parish councillors, user groups

and Paul Oliver will also be invited to join.

Cllr. Thomas proposed that the council accept Cllr. Nicholas suggestions and this was Seconded by Cllr. Sanders and agreed unanimously.

13. New Parish Office

Cllr. Nicholas reported that the land on Westcroft was still not available. The Community Foundation have however accepted the Expression of interest" from the Parish Council and an alternative parcel of land has been offered at Bowland Drive, Emerson Valley. This is to be brought back to Council at a later date when the future of the Westcroft land will be clearer..

14. Pride in the Parish

Cllr. M Geaney informed members of her disappointment in the lack of support in the arrangements for the proposed Pride in the Parish day. Regrettably she is unable to carry out all the work needed so proposed that the day is cancelled. This was seconded by Cllr. Sanders and agreed by all members with 1 abstention from Cllr. Williams.

15. Insurance

Cllr. Nicholas informed members that as in previous years because of the size of the Parish it has not been possible to obtain 3 quotations from separate insurance companies. Came & Co. did send in an email saying that they were unable to compete with the prices offered by Zurich so would not be quoting on this occasion. Zurich have offered a 1,3 & 5 year quotation. Cllr. Edmonds proposed that the council accept the 3 year quotation and this was seconded by Cllr. Thomas and agreed unanimously.

16. Nominations for Chairman & Vice Chairman for Council

Nomination slips were given to each member and they have been asked to return completed slips to the office by the 19th May.

17. Shout Box

Cllr. Nicholas asked each member to give their view on whether or not the shout box should remain open on the parish website, following a number of concerns raised by Members over recent months. 7 members agreed that it should remain at this time, with 6 members requesting that it should be removed.

Cllr. Williams suggested that this is reviewed in 3 months.

Confidential Item

The Committee is invited to resolve that, in view of the confidential nature of the business to be transacted, it is advisable in the public interest that the press, public and staff be excluded temporarily and they be instructed to withdraw.

This was resolved and the Members of the Public and the Minute Taker Mrs Sharon Kerr left the meeting

18. Staffing (see confidential minutes)

19. The following dates and times were noted:-

Planning & Environment Committee – Tuesday 6th May 2014

Community Committee – Monday 12th May 2014

Policy & Finance – Monday 22nd July 2014

Parish Council – Monday 19th May 2014

20. Date of next meeting – Monday 19th May 2014

Meeting closed: ...21.12.....hours

Signed.....Chairman