

# **SHENLEY BROOK END & TATTENHOE PARISH COUNCIL**

6 Wimborne Crescent  
Westcroft District Centre  
Milton Keynes  
MK4 4DE



## **Minutes of a meeting of the Parish Council held at the Parish Office, 6 Wimborne Crescent, Westcroft, on Monday 27<sup>th</sup> April 2015**

### **1. Present:**

Cllr. J Nicholas – Chairman  
Cllr. M Cato – Vice Chairman  
Cllr. M Chapman  
Cllr. D. Edmonds  
Cllr. K Geaney  
Cllr. M Geaney  
Cllr. D Livingstone  
Cllr. D Sanders  
Cllr. K Thomas  
Cllr. R Verman  
Cllr. N Vidamour  
Cllr. C Williams (arrived at 7.45pm)

Rebecca Zimmerman – Minute Taker

### **2. Apologies:**

Cllr. S Moore  
Cllr. C Osler

Apologies were accepted unanimously

### **3. Declarations of Personal and Prejudicial interest**

There were no declarations of interest.

### **4. Public Time**

There were no members of the public present.

### **5. Minutes of the meeting on Monday 23<sup>rd</sup> March 2015**

The minutes of the Council meeting held on Monday 23<sup>rd</sup> March 2015 were approved and signed by the Chairman.

### **Matters arising:**

Cllr. M Geaney updated Members that Cllr. Nicholas and herself had met with the organisers of the Electric Daisy Concert, that is to be held at MK Bowl. The organisers have agreed to put extra signs up to deter attendees from parking on the nearby estate roads.

### **6. Reports**

**Police:**

A report to the Council showing crime figures for April had previously been circulated. Steve Jones attended the meeting to update Members. There is to be a new PCSO starting shortly and another has returned from maternity leave. Overall the figures are looking very good. There has been a fire in the derelict house in Hengistbury Lane in Tattenhoe and the police have been trying to contact the owner in order to make it safe. Cllr. Nicholas will also be writing to the owner.

**Chairman:**

The Chairman's report had previously been circulated. The Chairman updated Members on the position with the Wardens. It is hoped that Oliver will be able to return to work by the end of the month. Oliver may initially need to use the van to and from work.

As Cllr. Vidamour is not standing for re-election, Cllr. Nicholas thanked him for all his work on the Council over the past years.

The rest of the items in the report are covered on the agenda.

**Ward Councillors:**

Ward Cllr. Williams informed Members that the count for the local elections is to be held on the morning of Friday 8<sup>th</sup> May. He has tickets available for any Members wishing to attend.

**Planning & Environment Committee**

Minutes of the meeting held on 30<sup>th</sup> March had previously been circulated to all Members.

Cllr. Nicholas asked Members if they had any comments. There were none. Cllr. Verman updated Members on the second planning application for the 66 bed care home in Westcroft. Once again the application has been refused, on the ground of the size and the closeness to Morrisons service yard.

**Community Committee**

Minutes of the meeting held on 13<sup>th</sup> April had previously been circulated to all Members.

Cllr. Sanders asked Members if they had any comments. There were none.

**Policy and Finance Committee**

Minutes of the meeting held on 20<sup>th</sup> April had previously been circulated to all Members.

Cllr. Nicholas asked Members if they had any comments. There were none.

Cllr. Nicholas brought Members attention to an item that had been discussed at the Policy and Finance committee, in connection with access to the Parish Office outside office hours, if not for a pre-arranged meeting. Members unanimously agreed with the proposal, that anyone wishing to gain entry to the office outside of normal office hours, should first ask for agreement by the Chairman or Vice-Chairman of Council. This is to be added to the Governance and Management of Risk policy, going forward.

## **7. Meeting Updates**

### **The Parks Trust:**

Cllr. Nicholas had previously circulated a report to all Members. Cllr Nicholas asked Members if they had any questions, there were none.

### **Shenley Lodge & Furzton Neighbourhood Action Group**

Cllr. M Geaney informed Members that

- Ward Cllr. Peter Cannon was dealing with the re-positioning or the wrongly installed electric charging points.
- Residents were discontented that black sack were no longer available from Milton Keynes Council.
- There had been parking and vehicle issues on Winstanley Lane, Shenley Lodge and near Furzton Lake.

### **Howe Park Neighbourhood Action Group**

Cllr. Edmonds informed members there had been a meeting last Thursday and it had been disappointing there had been very few authorities in attendance. There were 8 residents and the lack of authorities meant that some issues they had could not be reported.

### **The Valley Steering Group:**

Cllr. Verman informed Members that the last meeting had been postponed and they were awaiting a new date.

### **STARS:**

There had been no further meetings.

### **Parishes Forum:**

Cllr. Livingstone informed members that the next meeting is to be held on 18<sup>th</sup> June.

### **West Flank Interagency Group:**

Cllr. Nicholas informed Members that an email had been received from the Youth Leader to say, at the last meeting it had been agreed that this group would no longer be meeting on a regular basis.

Cllr. Nicholas further advised that she along with the Vice-Chairman, would be attending a pop up event in connection with Community Action MK, in Tattenhoe Park on 25<sup>th</sup> June between 3 and 7pm.

### **WEASG (Western Expansion Area Stakeholder Group)**

Cllr. Nicholas informed Members there had been a meeting but it is being looked at as to the possibility of splitting the meeting into 2 groups to cover different areas.

### **SWMK (Salden Chase)**

Cllr. Chapman reported there had been no further meetings.

## **8. Finance**

Payments to be authorised including retrospectives were approved. The year end accounts 2014/15 and cash flow for 2015/16 will be available at the May meeting.

**9. Policies**

Members were asked to ratify the following policies previously agreed by the Policy and Finance committee (wording changes only)

- Code of Conduct
- Code of Corporate Governance
- Complaints Procedure
- Equality & Diversity
- Governance & Management of Risk
- Health & Safety
- Internal Financial Control Procedures.
- Social Media, Press & Newsletter Policy

Members agreed unanimously.

Members were asked to ratify the following policies previously agreed by the Policy and Finance committee (changes made to comply with new legislation)

- Staff Handbook
- Staff Resume
- Terms & Conditions of Employment
- Grant Awarding Policy
- Data Protection
- Financial Regulations.

Members agreed unanimously.

**10. Emerson Valley Community Centre.**

Cllr. Cato informed members that the bank account was currently in the process of being set up and a meeting with the Trustees had been arranged for later in the week. The hall was going from strength to strength.

**11. New Parish Office**

Cllr. Nicholas informed members that the planning officer who is dealing with this application is on holiday for 2 weeks. Although the determination date was today, it will be another couple of weeks until Council would hear the decision.

**12. Garthwaite Crescent**

A table showing the three quotations received for the Ascot Fencing, had been circulated to all Members. Cllr. Sanders informed Members that this is to replace the original rotten fencing that has been in place for many years. Cllr. Sanders asked Members to consider the quotation from Robbie Caddock of Milton Keynes Council, as it was the lowest price, for the greatest amount of fencing. Members agreed unanimously to accept this quotation.

**13. Legal Matter Windmill Hill**

Cllr. Verman informed Members that the plot holder had agreed to vacate the plot and the matter was currently in the hands of the Solicitor.

**14. Nominations for Chairman & Vice Chairman for Council**

Nomination forms had previously been circulated to all Members. Members were asked to return any completed forms to the Responsible Financial Officer.

**15. Future Meeting dates**

**Planning & Environment Committee – Tuesday 5<sup>th</sup> May 2015**

**Community Committee – Monday 8<sup>th</sup> June 2015**

**Policy and Finance Committee – Monday 20<sup>th</sup> July 2015**

**Parish Council – Tuesday 26<sup>th</sup> May 2015**

**16. Date of next meeting – Tuesday 26<sup>th</sup> May 2015**

Meeting closed: 20.20 hours

Signed.....Chairman