

# **SHENLEY BROOK END & TATTENHOE PARISH COUNCIL**

6 Wimborne Crescent  
Westcroft District Centre  
Milton Keynes  
MK4 4DE



## **Minutes of a meeting of the Parish Council held at the Parish Office, 6 Wimborne Crescent, Westcroft, on Monday 28th May 2012.**

- 1. Present:**  
Cllr. D. Livingstone – Chairman  
Cllr. M Chapman  
Cllr. D. Edmonds  
Cllr K Geaney  
Cllr. M. Geaney  
Cllr. J Nicholas  
Cllr. D Sanders  
Cllr. K Thomas  
Cllr. D Wolfe  
Cllr. R Verman  
Cllr. N Vidamour  
Cllr C Williams  
Cllr M Mitchell-Doyle

Mrs C McMillan – Clerk to Council

**Also present:**  
2 Members of the public
- 2. Apologies:**  
Cllr. M Cato  
Cllr. C Osler
- 3. Chairs announcements**  
The Chairman informed members that the installation of the benches was moving forward quickly with the first bench installed at Snellshall with Shenley Lodge to follow. The Chairman praised the work of Officers' who have worked on this project.
- 4. Declarations of interest**  
There were no declarations of interest.
- 5. Public Time**  
There were no issues raised.
- 6. Minutes of the meeting on Monday 23rd April 2012**  
The minutes of the meetings held on Monday 23<sup>rd</sup> April, having already been circulated, were approved and signed by the Chairman.

### **Matters arising** from these minutes:

Staff Handbook - Cllr K Geaney confirmed that the working party had met with Officers to discuss the Christmas Holidays. Cllr K Geaney updated members that Officers would be happy to save the two extra statutory days if Council would agree to closing for Christmas Eve and New Years Eve, in theory, giving Officers one and a half extra entitlement for this year only. Members discussed this in detail and it was **agreed** to refer to full Council in June.

Cllr K Geaney also confirmed that the working party had discussed holiday entitlements of other parish councils. It was agreed this issue be deferred to Policy and Finance Committee in July.

It was also agreed that Cllr K Geaney would produce a short report for consideration at the next full Parish Council meeting in June.

## **7. Reports**

**The Clerk** – gave a brief office update and informed members that an appointment for the position of Finance and Office Administrator had been made and that confirmation of acceptance had been received. The Clerk informed members that the anticipated start date would be end of July.

**Police** – The latest crime figures having been tabled, PCSO Gemma Gibbs gave a commentary on them and confirmed that crime is down in comparison to last year. PCSO Gibbs also reported that there has been reports of allotment sheds being broken into.

**Ward Councillors** – The reports from Cllrs E Bald & C Williams had been received at the Annual Parish Meeting and were noted.

### **Planning & Environment Committee**

#### **Cllr K Thomas:**

Tattenhoe Public House - Cllr K Thomas informed members that the public meeting held on 24<sup>th</sup> April was well attended. The majority of the residents were happy for a new pub to be built but there were significant concerns about the access. Cllr Thomas confirmed that he had reported the findings to MK Council ensuring they are aware of the strong feeling about congestion and that Debbie Kirk had offered to arrange a meeting with MK Council Highways Team to discuss possible alternative options, but a date for this meeting is yet to be confirmed.

Grit Brins – Cllr Thomas updated members that a meeting had taken place recently with MK Council and confirmed the siting of grit bins was not an issue provided we do not block any highways. MKC would prefer the parish council to use a different colour and they would be happy to refill at our expense. Cllr Thomas also confirmed that MKC do not look at grit bins until later in the year and it had been agreed that we would do the same.

Cllr Thomas informed members that a planning application had been received for an Electricity Sub-Station on Chaffron Way. Cllr Thomas confirmed that meetings had taken place with MK Council and the Energy Company where various issues were discussed and resolved including:

Floodlights – It was confirmed that any lights are for emergency use only.  
Electro Magnetic Waves – Council has been assured that the system meets all the national/international regulations.  
Noise – There had been concerns about potential noise issues and the matter is now in the hands of MKC's Environmental Health Department. The energy company have said that if necessary they could consider additional amelioration measures and would look for remedial action if noise became an issue.  
CCTV – This was for security purposes only.

Cllr Thomas confirmed there had been 19 planning applications in the previous month including a Licensing Application for the proposed public house at Tattenhoe. There was an issue regarding the opening hours for New Years Eve, the brewery had applied for an additional hour, we approached the Licensing Department and asked for the hours to be brought in line with other public houses in the area. This was agreed by MK Council.

#### **Community Committee:**

##### **Cllr D Edmonds:**

Updated members with regard to the football kits donated by Tattenhoe Football Club to Kenya. Cllr Edmonds commented it was good that the kits, which were previously purchased through a grant from the parish council, were being used.

Jubilee Benches – Cllr Edmonds informed members that the Community Committee agreed to purchase the jubilee benches and it was agreed to ask full Council in March to approve the expenditure. The Chairman confirmed that this item was missed off the agenda for March and proposed to retrospectively approve the expenditure for 11 benches and installation at a cost of £5,716.18. This was seconded by Cllr M Geaney and unanimously agreed.

These were purchased under the Parish Councils Act 1957 ss2 & 3

Cllr Edmonds informed members that the committee received a presentation from Jane Morrison, Volunteer Brownie Leader at 1<sup>st</sup> Emerson Valley Brownies along with three of her trainee colleagues requesting funding to cover the cost of rent, training of adult and young leader volunteers and various equipment.

It was **proposed** to ask Full Council to award a grant of £2831.00. This was unanimously agreed (S137 of the Local Government Act 1972).

Cllr Edmonds also updated members that the Westcroft Nursery had approached the parish council regarding a grant to help fund the Jubilee Event they are holding on Friday 1<sup>st</sup> June. As this was after the Community Committee meeting, members **agreed** by majority, via email to award £100 towards the event. This was also agreed unanimously by full council. (Local Government (Miscellaneous Provisions) Act 1976 s19).

It was agreed our Youth Leader would help with the event.

Cllr Edmonds asked members if a video of a combination of grants awarded should be made by R3DMM following a discussion with the Clerk.

It was proposed and unanimously agreed discussions regarding future videos be an agenda item for Policy & Finance Committee.

**Policy and Finance Committee:**

**Cllr D Livingstone:**

There was nothing to report as no further meetings had been held.

**The Parks Trust:**

**Cllr J Nicholas:**

Confirmed that the Parks Trust are doing remedial drainage works and pavement repairs at Furzton Lake.

Updated members that a new beacon with LED lights will be installed at Belvedere, Campbell Park.

Cllr Nicholas also informed members that The Parks Trust will be holding an Afternoon Tea Party on Tuesday 5<sup>th</sup> June which will have family activities.

Cllr Nicholas stated that there have been quad bike issues around Howe Park Woods and Snellshall. If any member sees anything to report it to the Parks Trust.

**The Valley Steering Group:**

**Cllr M Chapman and Cllr D Edmonds:**

Confirmed that no update was available as no further meetings had taken place.

**8. Finance**

Payments to be authorised were approved.

**9. Grant Applications**

This agenda item is covered under point 7 of the Community Committee Report.

**10. Office Cleaning**

The Clerk informed members that following instruction from Council, the Clerk cancelled the cleaning contract and advertised for a cleaner in the office window. Only one application was received which would have left us with no cover for holidays and sickness.

After reviewing the previous report presented to Council it transpired that employing a cleaner would not save money.

The Clerk met with the Director of the cleaning company where he offered one month's cleaning free of charge for June, to give him the opportunity to improve the service provided. He also agreed to an extra hour cleaning (at no extra cost to Council) to ensure the offices were cleaned to an acceptable level.

Since this meeting, the director has personally checked the standard of cleaning on a weekly basis and has given his word he will continue to monitor regularly as the Council contract is invaluable.

The clerk asked Council to rescind the decision minuted (Full Council 26<sup>th</sup> March) and retain the services of the current cleaning company. It was **agreed** unanimously to continue with the current provider.

**11. Correspondence List**

Members noted that the correspondence list had been tabled.

**12. Future meeting dates:**

**The following dates and times were noted:-**

**Planning & Environment Committee – Monday 11<sup>th</sup> June 2012**

**Community Committee – Monday 18<sup>th</sup> June 2012**

**Policy & Finance – Monday 16th July 2012**

**Parish Council – Monday 25th June 2012**

Signed.....Chairman