

# **SHENLEY BROOK END & TATTENHOE PARISH COUNCIL**

6 Wimborne Crescent  
Westcroft District Centre  
Milton Keynes  
MK4 4DE



## **Minutes of a meeting of the Parish Council held at the Parish Office, 6 Wimborne Crescent, Westcroft, on Tuesday 28<sup>th</sup> May 2013.**

### **1. Present:**

Cllr. J Nicholas - Chairman  
Cllr. M Cato – Vice Chairman  
Cllr. M Chapman  
Cllr. D. Edmonds  
Cllr. K Geaney  
Cllr. M. Geaney  
Cllr. D. Livingstone  
Cllr. M. Mitchell-Doyle  
Cllr. S. Moore  
Cllr. D Sanders  
Cllr. K Thomas  
Cllr. R Verman  
Cllr. N Vidamour  
Cllr. C Williams

Carole McMillan –Clerk to Council

### **2. Apologies:**

Cllr. C Osler

### **3. Declarations of interest**

Cllr M Cato declared an interest in Milton Keynes Rugby Club.

### **4. Public Time**

There were no issues raised.

### **5. Minutes of the meeting on Monday 29<sup>th</sup> April 2013**

The minutes of the meeting held on Monday 29<sup>th</sup> April having already been circulated, were approved and signed by the Chairman.

### **Matters arising:**

There were no matters arising.

### **6. Reports**

#### **Police:**

PC Steve Jones presented the April crime figures to members and confirmed that theft from vehicles was still an issue mainly due to insecure cars and that burglary was still one of the main crimes within the parish.

**Clerk:**

The Clerks' report was noted and the items will be dealt with in the order of agenda items.

**Ward Councillors:**

Cllr C Williams

This report was noted as Cllr C Williams had given his report to the Annual Parish Meeting.

**Planning & Environment Committee**

**Cllr K Thomas:**

Cllr Thomas informed members that the minutes of the last meeting had been previously distributed therefore there were no specific matters to update on.

**Community Committee**

**Cllr M Geaney:**

Informed members that there had been no grant applications at the last meeting.

Cllrs Maggie & Kevin Geaney were looking at the issues with rubbish at Emerson Valley shopping area and will check who owns which bins and report back.

The Community Committee required a better understanding of how the Youth Team worked and it had agreed that the Chairman of this Committee along with the Clerk would have regular meetings with the Youth Leader.

The committee had agreed on three play areas which needed refurbishment which could be considered under the Play Area Improvements scheme. The Clerk had met with Phillip Snell, the Project Manager to take this project forward.

Cllr M Geaney confirmed she would be meeting with Cllr Edith Bald and Philip Snell to discuss play areas in Emerson Valley that could be refurbished possibly using S106 monies.

Cllr M Geaney confirmed that the Open Day planned for Emerson Valley Community Centre has been cancelled and will be rearranged in the Autumn.

**Policy and Finance Committee:**

**Cllr J Nicholas:**

Cllr J Nicholas confirmed there have been no further meetings.

**The Parks Trust:**

**Cllr J Nicholas:**

To help raise awareness of the problems of litter, The Parks Trust has launched a campaign to ask everyone who uses the parks to take their rubbish home.

**Shenley Lodge & Furzton Neighbourhood Action Group**

**Cllr M Geaney** updated members that:

The reporting system at MK Council was working well and that items being reported are being actioned.

There have been problems with food being dumped at Coldharbour Spinney which is encouraging rats.

The wardens have been proactive in promoting the Junior NAGs.

There are still issues with graffiti as it appears there is a new graffiti artist.

Confirmed that signs are being cleaned of graffiti by MKC with speed.

#### **Howe Park Neighbourhood Action Group**

##### **Cllr D Edmonds:**

Confirmed it had been agreed to authorise the purchase of two litter bins for the Westcroft District Centre and that Morrison's had agreed to empty them. The Clerk was asked to arrange for the purchase of the bins.

Cllr K Thomas confirmed that if the agendas are sent to him he will arrange for them to be put on the website. Cllr Edmonds recommended Cllr Thomas contact Eric Cooper, the Chairman.

#### **The Valley Steering Group:**

**Cllr R Verman** updated members that:

A grant application has been submitted for the void and lighting.

Car parking is still an issue and a meeting was to be arranged to discuss sharing car parking facilities with the school.

It had been recommended to put out the signs even at the weekend for people to park in the overspill car park.

Several events have been organised to generate income including:

Car Boot sale - 15<sup>th</sup> June

Korfball - 13<sup>th</sup> July

All events are displayed on their website.

#### **The Local Council Support Associates:**

There has been no meeting of the new year in which Cllr M Cato and Cllr D Sanders will be attending with Cllr S Moore in reserve.

#### **STARS:**

##### **Cllr N Vidamour:**

There had been no further meetings.

## **7. Finance**

Members received the report on the year end balances for the financial year 2012/13.

Cllr C Williams asked for clarification on the total monies held by the parish council as all members were aware that funding was required for the new office build. The Chairman clarified that it had been previously agreed to put £15,000 per year into the new office fund.

Payments to be authorised including retrospectives were approved.

The Chairman confirmed the precept figure for 2013/14 was £455,859.46 (which included the grant of £40,843.46 received from MK Council), Band D equivalent: £51.61 and it was agreed unanimously to reaffirm the precept.

**8. Community Asset Transfer**

Members received the latest updates from the Chairman and the Clerk:

**Shenley Brook End Community Centre**

The Chairman & the Clerk will be attending the Stage 1 Panel Meeting for this asset which has been arranged for 6<sup>th</sup> June.

**Shenley Lodge Meeting Place**

MK Council is arranging a meeting (prior to going any further with the asset transfer) as the Management Committee have also put in a first stage application.

The Chairman & the Clerk have been invited along with two members of the Management Committee to discuss a possible way forward and explore other solutions in respect of the future management arrangements of this asset.

Once these meetings have taken place, all information will be reported back to Council for further instructions. The Chairman informed members that an Extraordinary meeting may need to be called if needed.

**River Valley Meeting Place**

The first meeting took place on Friday 24<sup>th</sup> May. As previously agreed by Council, the Clerk will complete the first stage application.

**9. Play Area Improvement Scheme**

Members received the report from the Clerk and confirmed all three applications had been sent to MK Council for consideration. The Chairman informed members that as timescales were limited to apply for this funding, the Clerk was authorised to spend up to £10,000 and asked members to ratify this spend.

It was agreed unanimously that the Clerk be authorised to spend up to £10,000 for shared funding of play equipment.

**10. Parish Partnership Funding**

Members received the Clerks' report showing details of what Council agreed to apply for under the Parish Partnership Funding scheme:

MK Play Association – Summer Youth Sessions	(£3,500 requested)
Hire of Astro turf pitches at SBE School and Tattenhoe Pavilion	(£3,155 requested)
New Gate for allotments in Furzton	(£2,289 requested)

**11. Speed Indicator Devices**

Members discussed the option of the loan or purchase scheme of SID's from MKC. It is understood that to purchase one device the cost is estimated at £5,000. Shenley Church End Parish Council had suggested we purchase one between the two Councils and share the cost and the device. It was proposed, seconded and **agreed** not to purchase a device at this time but continue to wait until the devices become available on the loan scheme.

**12. Thomas Stafford Trust**

Cllr D Edmonds informed members that he has been the parish council representative for the Thomas Stafford Trust for many years and explained that the Trust have an invested pot of money which can be dispensed to people within the Shenley Brook End and Tattenhoe and Shenley Church End Parishes. Cllr Edmonds confirmed that all the trustees were in agreement that the parish council take over responsibility of the administration and future meetings would be held in the parish offices.

It was **agreed** unanimously that the parish council take over the administration of the trust.

**13. Nomination for Parish Forum Vice Chairman**

The Chairman confirmed that the Parish Forum had circulated nomination forms for Councils, if they so wish, to nominate one member for the position of Vice Chairman. It was **agreed** that Cllr D Livingstone would be the member of the Council nominated.

**14. To agree and note events/meeting dates:**

**Planning & Environment Committee – Monday 3<sup>rd</sup> June 2013**

**Community Committee – Monday 10th June 2013**

**Policy and Finance Committee – Monday 22nd July 2013**

**Parish Council – Monday 24<sup>th</sup> June 2013**

**15. Date of next meeting – Monday 24<sup>th</sup> June 2013**

Meeting closed: 21:37 hours

Signed.....Chairman