

# **SHENLEY BROOK END & TATTENHOE PARISH COUNCIL**

6 Wimborne Crescent  
Westcroft District Centre  
Milton Keynes  
MK4 4DE



## **Minutes of a meeting of the Parish Council held at the Parish Office, 6 Wimborne Crescent, Westcroft, on Monday 25th June 2012.**

### **1. Present:**

Cllr. D. Livingstone – Chairman  
Cllr. J Nicholas – Vice Chair  
Cllr. M Cato  
Cllr. M Chapman  
Cllr. D. Edmonds  
Cllr K Geaney  
Cllr. M. Geaney  
Cllr M Mitchell-Doyle  
Cllr. C Osler  
Cllr. D Sanders  
Cllr. R Verman  
Cllr C Williams

Mrs C McMillan – Clerk to Council

### **2. Apologies:**

Cllr. N Vidamour  
Cllr. K Thomas

### **Absent:**

Cllr. D Wolfe

### **3. Declarations of interest**

There were no declarations of interest.

### **4. Public Time**

There were no issues raised.

### **5. Minutes of the meeting on Monday 28th May 2012**

The minutes of the Meeting of the Parish Council and the Annual Meeting of the Parish Council held on Monday 28th May, having already been circulated, were approved and signed by the Chairman.

The minutes of the Annual Parish Meeting were noted.

### **Matters arising**

There were no matters arising from either set of minutes.

## 6. Reports

**The Clerk** – gave a brief office update and informed members that the standard of cleaning had improved and provided it remains at this level, we are happy to continue with the current provider.

The Clerk also informed members that there is one Jubilee Bench still to be installed at Furzton Lake and that we are awaiting permission from Anglian Water.

**Police** – The latest crime figures having been tabled, PCSO Matt Wareham gave a commentary on them and confirmed that crime is down in comparison to last year.

### **Ward Councillors**

Cllr C Williams informed members that he and Cllr D Livingstone met with three highways officers from MK Council to discuss issues with regard to controlled parking control signs around Furzton and Shenley Lodge.

Cllr D Livingstone told members that the signs had been removed by MK Council without informing either the Parish Council or the Ward Councillors.

Cllr Livingstone updated members that the meeting with MKC was very informative as there are new laws on controlled parking and lessons were learned from the last event. A team of marshalls and barriers will be in place for the next event which is to be held on 14<sup>th</sup> July. Residents will no longer require a Red Badge as the marshalls will stop every driver and check credentials i.e. do they live there, purpose of visit. MK Council has compiled a letter to be issued to all residents prior to the event. Members **agreed** to review the letter and add the contact numbers for reporting issues on the day.

It was also agreed to have the event as an agenda item for next full council meeting as Cllr Williams and Cllr Livingstone will have a debrief after the event.

### **Planning & Environment Committee**

In the absence of Cllr K Thomas, the Chair gave a brief update from the Planning & Environment Committee informing members that we are purchasing an additional four dog bins at the request of residents. The Clerk and Warden Team will agree exact locations and arrange for all the necessary permissions to be obtained.

Cllr C Osler informed members that the last piece of equipment is currently being installed at the play area in Challacombe.

Cllr C Osler also updated members that the blocked storm drain at Dulverton Drive appears to have improved. After a couple of hours of moderate rain it was collecting on the road and the drains could not cope causing flood issues. This will continue to be monitored by MKC.

### **Community Committee:**

#### **Cllr M Geaney:**

Informed the committee she was delighted to have been voted as Chair of the committee along with Cllr D Sanders as Vice Chair.

Updated members that five grant applications were awarded this month, four receiving the full amount requested and one was given part funding with a recommendation to contact all local parish and town Councils to ask for contributions, a list was given to the grant applicant of all contacts.

Informed members that after the fete, Cllr J Nicholas donated her gazebo to the Parish Council to keep for future events. It had been agreed at Community Committee that the Clerk would have a sign made with the Council logo to be attached to the gazebo. Members asked for their thanks to be minuted as this was a kind gesture by Cllr J Nicholas and much appreciated by Council.

Cllr M Geaney informed members that the Tattenhoe Fun Day/Tidy Up Event planned for 7<sup>th</sup> July is being organised by the Youth Leader, Andy Ridgway and that another event, although not connected to the Parish Council, is a fun day at Furzton Lake on 1<sup>st</sup> July.

**Policy and Finance Committee:**

**Cllr D Livingstone:**

There was nothing to report as no further meetings had been held.

The Chair reported to members that sadly, one of the new benches installed at the pond at Shenley Brook End had been defaced by vandals.

**The Parks Trust:**

**Cllr J Nicholas:**

Confirmed that the skate park at Broughton, will be closing due to complaints of noise made to MK Council, prior to the Parks Trust taking over the skate park. This will also have major implications for other parks as MKC will be reviewing noise levels at other play areas. The manufacturer had stated any play equipment should be sited 400 mtrs from any residential area but the skate park had a property only 40 mtrs away.

Reported that the Jubilee events held were extremely successful as was the Eco House with approximately 270 people visiting. Cllr Nicholas has taken photographs which will appear in the next edition of our Newsletter and informed members that the resident of the house has set up an internet blog for anyone who is interested.

**The Valley Steering Group:**

**Cllr M Chapman:**

Reported that a meeting had taken place and informed members that there had been a change in staff which would hopefully improve the finances being managed for the club. The maintenance of the pitch is having a big impact on the club finances.

Cllr Chapman informed members that private parties are not being allowed at the club but other activities are arranged including Korfball. The door to the club is kept closed after 9pm as they are aware of noise issues and have a sound limiter in place.

Cllr D Edmonds requested the banner which has been displayed on the railings since 9<sup>th</sup> June be removed. Cllr M Cato confirmed this would be removed immediately.

**7. Finance**

Payments to be authorised including retrospectives were approved.

It was **agreed** to reaffirm the appointment of Auditing Solutions, the internal Auditor.

It was also **agreed** to affirm the amount of precept due this year, £457,356 (Band D remains the same).

It was **proposed** and agreed to authorise the Clerk/RFO to operate the Cashflow, when an investment matures to have the authority to re-invest then update Council.

It was **agreed** that if the cashflow needs modification then this must be referred to Council.

**8. External Audit for 2011/12**

The Statement of Accounts for 2011/12 and the Annual Return were tabled and it was **resolved** to:

- Authorise the Chair and Clerk to sign the Annual Return
- Authorise the Clerk/RFO to submit the accounts to the external auditors.

**9. Staff Handbook**

Members received a short report from Cllr K Geaney and it was agreed that the office will close on Friday 21<sup>st</sup> December and re-open on Wednesday 2<sup>nd</sup> January 2013. It was **agreed** that staff will save two days from their holiday entitlement to cover this period.

It was **further agreed**, going forward, to take each year on its own merit and Christmas shutdown should be discussed and agreed in early Spring.

Members also agreed the staff holiday entitlements need reviewing as the report clearly shows Council are behind on holiday allowance in comparison to other local Parish Councils. This will be discussed and reviewed by the Policy & Finance Committee in July.

**10. Standing Orders**

Cllr Livingstone explained to members that the NALC version of Standing Orders adopted by Council in 2010 was different to the Standing Orders council had always previously adhered to.

The Clerk and the Vice Chair are going to compare both versions and will bring the findings to next full council meeting in July to enable members to review and adopt. Cllr Williams commented that the agenda item (10) had stated to review and adopt changes. The Chair explained that the agenda item had been issued the previous week but due to financial deadlines the Clerk and Vice Chair had not had time to compare the versions as they had expected.

**11. Correspondence List**

Members noted that the correspondence list had been tabled and received a Thank you card, personally signed by the residents of Hungerford House for the garden tools and lawn mower purchased for them.

**12. Future meeting dates:**

**The following dates and times were noted:-**

**Planning & Environment Committee** – Monday 2nd July 2012

**Community Committee** – Monday 9<sup>th</sup> July 2012

**Policy & Finance** – Monday 16th July 2012

**Parish Council** – Monday 23rd July 2012

Meeting closed: 20:25 hrs.

Signed.....Chairman