

SHENLEY BROOK END & TATTENHOE PARISH COUNCIL

6 Wimborne Crescent
Westcroft District Centre
Milton Keynes
MK4 4DE



Minutes of a meeting of the Parish Council held at the Parish Office, 6 Wimborne Crescent, Westcroft, on Tuesday 28th August 2012.

1. Present:

Cllr. D. Livingstone – Chairman
Cllr. M Cato
Cllr. M Chapman
Cllr. M Geaney
Cllr K Geaney
Cllr M Mitchell-Doyle
Cllr. C Osler
Cllr. D Sanders
Cllr. R Verman
Cllr C Williams
Cllr. D Wolfe
Cllr. N Vidamour

Mrs C McMillan – Clerk to Council
Mrs S Kerr – Finance Officer

Also present:

Ward Cllr E Bald

2. Apologies:

Cllr. J Nicholas – Vice Chair
Cllr. K Thomas
Cllr. D. Edmonds

3. Declarations of interest

There were no declarations of interest.

4. Public Time

There were no issues raised.

5. Minutes of the meeting on Monday 23rd July 2012

The minutes of the meeting held on Monday 23rd July, having already been circulated, were approved and signed by the Chairman.

Matters arising:

There were no matters arising.

6. Reports

The Clerks' report was noted.

Police – There was no Police Officer in attendance therefore the latest crime figures were tabled by the Clerk showing a steady decline in crime around the parish. Cllr D Livingstone informed members that Cllr D Edmonds had contacted Inspector Iain McLlwain and a meeting has been arranged for 12th September to establish an understanding between the Parish Council and Thames Valley Police. Cllr Livingstone confirmed he will report back after that meeting.

Ward Councillors

Cllr Edith Bald:

Informed members that she was looking into various issues including:

- A resident complaint about safety issues on Belvoir Avenue, Emerson Valley
- Landscaping around Westcroft
- Better provision for broadband around Oxley Park
- Rubbish around Tattenhoe Car Park

Cllr E Bald also updated members with regard to the impact of local Council Tax Support and confirmed this will be discussed at the Cabinet Meeting in October.

Cllr Chris Williams:

Updated members that he, Cllr J Ferrans & Cllr Livingstone attended a meeting with Richard Duffill, Highways Department at Milton Keynes Council to discuss the traffic, parking and litter issues caused by the recent National Bowl concert and confirmed that the issues were relatively minor this time.

Cllr Williams Informed members that he is looking into various issues including:

- Residents complaining about landscaping as the weather is encouraging growth
- A road survey on Shenley Lodge near Caroline Haslet School

Cllr Williams also discussed the local Council Tax Support and raised concerns about the impact the scheme may have for residents on benefits.

Planning & Environment Committee

The report was deferred until the next council meeting as the Chairman and Vice Chairman were on annual leave.

Community Committee:

Cllr M Geaney:

- Informed members that the meeting last month three grants were awarded to:

Milton Keynes Rugby Union Football Club - to purchase event shelter tents and sub suits £2,000 was granted.

Shenley Brook End Village Hall Bingo Group - The Committee heard that the Bingo Club required funding for the purchase of bingo books and to cover the cost of the postage of the books - £100 was granted.

Tattenhoe Community Group - The group require insurance to cover future events and was awarded a grant of £299.98.

- Requested that VAT on grants be put on the agenda item for the September meeting as she had previously highlighted concerns that the parish council had not always recovered the VAT on grants. Members had a brief discussion and it was agreed to discuss this at the next meeting.
- Informed members that the Emerson Valley community event will be held in mid October date to be confirmed shortly.
- Confirmed that the discussions regarding the Olympic legacy had not progressed further as the Youth Team Leader has been unable to speak to the relevant people due to school holidays.

Policy and Finance Committee:

Cllr D Livingstone:

There was nothing to report as no further meetings had been held.

The Parks Trust:

Cllr J Nicholas:

There was no report available as Cllr Nicholas was on leave.

The Valley Steering Group:

Cllr M Chapman:

There had been no further meeting therefore there was nothing to report.

The Local Council Support Associates:

Cllrs M & K Geaney:

There had been no further meeting therefore there was nothing to report.

STARS:

Cllr N Vidamour

There had been no further meeting therefore there was nothing to report.

7. Finance

Payments to be authorised including retrospectives were approved.

8. New Office Plans

Cllr Livingstone updated members that he and Cllr Nicholas had met with the landlord to discuss the lease for our premises as the current one expires in February 2013. A new 3 year lease from February 2013 will be drawn up. There will be no changes to the lease or to the annual rent or service charge. A clause will be added to allow us to give 6 months notice if our office is available before the 3 years are up, without penalty.

The landlord confirmed we will not incur any charges for any period of unexpired lease. The landlord confirmed that monies paid to secure the land will all be credited to us upon sale.

Cllr Livingstone confirmed that the landlord will ensure the timer is adjusted for the lighting at the back of the building following complaints from the police that the lighting was inadequate late at night. The landlord has agreed to contact Morrison's Estates Department to resolve the issue with the under canopy lights as they have not worked for a long period of time.

9. Staff Handbook

Members discussed the Staff Handbook and Cllr M Geaney confirmed that the working group were not in agreement with some of the points that they had recommended either remain or removed that had been changed on the advice of the HR Consultant.

It was **agreed** that the working group would send the points to the Clerk and a meeting would be arranged with the HR Consultant to discuss this further.

10. Correspondence List

Members noted that the correspondence list had been circulated.

Cllr Williams asked members why the correspondence list did not include emails that were sent to the parish office as he believes most correspondence arrives by email rather than hard copy. Members agreed with Cllr Williams but in theory one could not record every email that arrived.

The Clerk confirmed that anything received through email was either brought to council as an agenda item if necessary or forwarded to the relevant members for action.

It was **agreed** that the Correspondence List would be removed as an agenda item in future and that correspondence received through the post would not be recorded.

11. Future meeting dates:

The following dates and times were noted:-

Planning & Environment Committee – Monday 3rd September 2012

Community Committee – Monday 10th September 2012

Policy & Finance – Monday 22nd October 2012

Parish Council – Monday 24th September 2012

Meeting closed: 20:34 hrs.

Signed.....Chairman