

SHENLEY BROOK END & TATTENHOE PARISH COUNCIL

6 Wimborne Crescent
Westcroft District Centre
Milton Keynes
MK4 4DE



**Minutes of a meeting of the Parish Council held at the Parish Office,
6 Wimborne Crescent, Westcroft, on Monday 30th September 2013.**

1. Present:

Cllr. M Cato - Vice Chairman
Cllr. M Chapman
Cllr. M Geaney
Cllr. K Geaney
Cllr. D Livingstone
Cllr. M Mitchell-Doyle
Cllr. S Moore
Cllr. K Thomas
Cllr. R Verman
Cllr. C Williams
Cllr. D Sanders – (Present until 20:25)
Cllr. D Edmonds

PCSO Chelsea Boxhall
S Kerr – Minute taker
R Zimmerman

2. Apologies:

Apologies were received from:

Cllr. N Vidamour
Cllr. J Nicholas - Chairman

3. Declarations of interest

There were no declarations of interest.

4. Public Time

There were no issues raised.

5. Minutes of the meeting held on Monday 2nd September 2013

The minutes of the meeting held on Monday 2nd September having already been circulated, were approved and signed by the Vice Chairman.

Matters arising:

Cllr Williams enquired if the maps referencing to the Landscape maintenance had been received, Rebecca informed him that it had not and was chasing them up.

Cllr. Williams enquired as to whether the updated list of names and contact

details for the PCSO's had been distributed. Cllr. Cato advised that Cllr. Nicholas and himself were due to have a meeting on her return from holiday when the list should become available.

6. Reports:

Police Report:

PCSO C. Boxell attended the meeting. Members received the crime figures for September which showed overall that crime has increased in some areas in comparison with 2012. Members also received mop up figures for the previous month. The Chairman thanked PCSO Boxell for attending and stated the information had been very informative.

Clerk: There was no Clerks report due to the clerk been absent due to illness.

Chairman: There was no chairman's report due to Cllr Nicholas been on holiday. Cllr. Cato updated the Councillors as to the current situation with the Clerk.

Ward Councillors:

Ward Cllr Chris Williams updated members:

- Following another multiple car crash on Livesly Hill, Cllr. Williams has written to MKC to chase up the meeting to discuss the ongoing issues which was scheduled for the end of September.
- Cllr Williams has arranged a meeting between residents in favour and against the planning application made by Bluebird Nursing home. The meeting is to be held on the 11th October and Cllr Verman will be attending as the representative from the Parish Council.
- A public exhibition is to be held at the Ridgeway centre at North Furzton on the 22nd October from 16:45 – 19:30 to show residents the different options available to improve safety at the junction on Dulverton Drive, All residents that live in the area are invited to attend and give their opinion.
- MK Bowl – MKC Cabinet has not ruled out any of the options put forward at this time. P Winkleman has stated that irrespective of the option agreed the number of the concerts to be held at the venue will increase by at least two or more per year.
- Cllr. Williams reported that he is attending court on the 15th October to help a resident who is facing eviction over non-payment of Council Tax. He commented that the number of these cases has increased over the last Six months.

Planning & Environment Committee:

Cllr R Verman updated members:

- The warden team have been spending a lot of time returning shopping trolleys that have been abandoned in the parish. The supermarkets no longer ask MKC to provide this service as they now charge a fee. Cllr Verman suggested that maybe the Parish Council should consider this option in the future if the problem continues.

- Travellers have been reported in the area. The wardens have reported this to MKC. Who have taken action on our behalf.
- Quotations have now been received from the landscapers for the tidying up of un-used allotment plots. This work is to be carried out over the next few weeks
- A letter has been received from the tenant with the oversized shed on Windmill Hill, who has confirmed that he will be removing the shed and replacing it with a structure that's size will be in line with the terms & conditions. He has confirmed that he will endeavour to do this by early spring.
- A letter has also been sent to all tenants who are keeping chickens at the Windmill Hill site reminding them of the rules of only 5 chickens allowed on a plot, and informing them that due to the increasing pest control problem any future costs will be passed on to the tenant.
- Cllr Sanders objected to re-visiting the Terms & Conditions, Cllr Verman explained that he wanted to address items raised by tenants. It was agreed to leave the Terms & Conditions as they are. All queries should be addressed to the allotment officer in future.
- Cllr. Edmonds enquired if there had been any updated information on the primary substation. Cllr. Verman had nothing to report.

Community Committee:

Cllr M Geaney informed members that:

- A grant was awarded to the Shenley Brook End Village Hall for up to £900.00 to replace the existing notice board. It was also agreed that the wardens would help in purchasing and erecting of the board.
- It has been confirmed that the Committees' application for funding under the play area improvement scheme has been successful and the following was awarded:

Garthwaite Crescent	-	£3,987.50
Lynmouth Crescent	-	£3,025
Muddiford Lane	-	£3,300

This being a total of £10,312.50 to be claimed from MKC as their 50% part funding. The next step is to arrange a meeting with Phil Snell from MKC with Cllr. M Geaney and Cllr. Mitchell-Doyle to discuss further projects.

- Funding has also been awarded under the parish partnership scheme for 50% of the cost of replacement gates for the Barleycroft allotment site.
- Reports received from the youth team leader show that the team is now going from strength to strength and he has also presented an excellent case study.

- The Clerk has received permission for the bulb planting and the community committee is asking for donations of bulbs. Ward Cllr. Williams and Ward Cllr. Burke have both offered a donation from their budget and Cllr Osler proposed that if further funds were needed the parish council donates up to £200. This was seconded by Cllr Edmonds and agreed unanimously.
- Cllr Williams lodged a grievance over the wording in item 14 of the Community Committee minutes. Cllr M Geaney apologised and agreed that the minutes should be amended to eliminate Cllr. Williams grievance. A revised copy of the community minutes will be sent to all members.

Policy and Finance Committee:

There have been no further meetings.

7. Meeting Updates

The Parks Trust:

Cllr J Nicholas:

No report due to Cllr. Nicholas on holiday.

Shenley Lodge & Furzton Neighbourhood Action Group

Cllr M Geaney:

Confirmed that 11 people attended the meeting with 4 apologies.

The playground has now been restored.

A problem was reported that motor bikes were been ridden through Liner Park this has been reported to the PCSO.

Howe Park Neighbourhood Action Group

Cllr D Edmonds:

Confirmed that a report was received from Sue Jensen from the Parks Trust on Anti-social behaviour at Howe Rock Park. The report showed that once the surrounding hedges had been trimmed back this was no longer a desirable meeting place and no further incidents were reported. The Hedge is now starting to grow back so Park Trust have been asked to address this to ensure no further problems arise.

The roundabout at Howe Rock Place is dangerous & noisy, MKC have confirmed that it was on the agenda over a year ago but unfortunately was not transferred across when their system was updated. They are now aware of this and will be dealing with the problem in due course.

To encourage more residents to join, the NAG will be holding a meeting on the 23rd January 2014 with a fish & chip supper.

Valley Steering Group

Cllr R Verman:

Confirmed that he attended a meeting along with Cllr. M Geaney to meet the new chairmen of the Valley Steering Group. They were informed that the finances were now looking more positive and that more work was to be carried out around the car park and that the lighting would be sorted out before the next meeting. It was reported that sub-grant application for funding of the void upgrade had been unsuccessful as the forms had not been completed correctly, they will be applying next year. On sight vandalism has been reported to the PCSO, and they were looking to host an event to tie in with the world cup. New signage is also to be erected so the building will be looking a lot better within the next 12 months.

LCSA:

Cllr.Cato apologised for not preparing the report as had only just received a copy of the minutes. A report will be sent out before the next full council meeting.

STARS:

There have been no further meetings.

Parishes Forum:

Cllr. Cato confirmed that he did attend the meeting but had not yet prepared a report, as he was still awaiting a copy of the minutes. He informed the council that Cllr. Livingstone had been voted in as vice-chair of the parish forum and would hold the position for the next 2 years.

Cllr Livingstone reported that all signage that had been stolen around Milton Keynes for scrap metal value was to be replaced by the 1st November.

Cllr Livingstone also reported that there has been a clarification over the rule allowing residents to audio or video record meetings. A parish council does have the right through NALC to refuse permission if they wish. This rule does not apply to a unitary authority.

8. Finance

Members received the finance report and payments to be authorised including retrospectives were approved.

9. Mirus

Cllr M Cato informed the council that the IT contract is now due to be renewed. after a meeting attend by himself, Cllr. Nicholas and Rob Goddard from Mirus it has been confirmed that they will hold the price for a further twelve months.

Cllr. Cato therefore proposed that the contract remains with Mirus for a further year to be reviewed in July 2014 for the following year. Cllr Moore seconded this, and it was agreed unanimously.

10. Tenant Lease Agreement

Members received an update from Cllr. Cato following a meeting with TVP Estates division, he informed the Council that Gillian Large, estates surveyor has agreed the new terms, which also include a clause stating that while the rent will remain the same ,cost may increase in line with utility charges, and has taken the documents away to be signed. A reply is expected within 2 - 3 weeks.

11. Pride in the Parish

Cllr M Geaney confirmed that a meeting was held on the 23rd September and a list has been drawn up of things that have to be done. Event Insurance will need to be purchased and Cllr. Geaney is to discuss this further with the rugby club, before approaching the parish council for providing any upfront costs in respect of any event insurance. Cllr M Geaney confirmed that this should be a cost neutral event. The next meeting is at the rugby club on the 15th October at 7pm.

12. Rugby World Cup Legacy Programme

Cllr Verman has spoken to Richard Davis at MKC and he confirmed that there were to be 10 posts available, five of which have already been allocated. He explained that MKC will install the post and then run a programme over two years to

encourage young people to play rugby. The Posts would have to remain in situ for a minimum of three years and if the parish council wanted them removed sooner they would be responsible for this cost. During this period the parish council would be responsible for maintenance of the posts but these costs would be minimal. Cllr Cato suggested the open space at Garthwaite Crescent as a possible site, as we own it, a discussion was held as to the pros and cons of this site and other sites in the parish.

It was proposed that the council would canvass opinion from residents of Alpine Croft and Garthwaite Crescent who face the park. It was proposed and agreed to invite Richard Davis to the next parish council meeting to discuss further.

Cllr Osler proposed that the parish council lodged an interest and this was seconded by Cllr. Moore and there was one vote against. It was agreed the Cllr. Verman would speak to Richard Davis and verbally lodge our interest prior to our formal application.

13. Applications for Consideration of Schemes for Capital Funding.

Cllr Edmonds suggested that the council should look at making the entrances to the Morrisons car park in to a one way system with a no right hand turn rule been Implemented on exiting the car park. It was proposed by Cllr. Livingstone that as we already had two applications ongoing that no other funding was required at this time. This was seconded by Cllr Moore a vote was taken with one against.

14. Editorial Working Party

Members received the updated costs and spec for the new Apple Mac Computer for the Parish Office. It was agreed to proceed with the purchase as it had already been approved at the previous meeting. It was also agreed that Rebecca is to be given full training in use of the equipment. Once this has been achieved Rebecca will be tasked with training Sharon in the use of the equipment.

15. The Community Safety Town and Parish Fund 2013/14

Cllr Cato distributed information on portable Speed Indicator Devices which can be rotated on all the estates throughout the parish. It was agreed that a battery Powered-post mounted-no data device would be suitable.

Cllr. Thomas proposed that the council apply for full funding under criteria 5 – Promoting social behaviour and this was seconded by Cllr. Moore. It was agreed unanimously.

16. Future meeting dates:

The following dates and times were noted:-

Planning & Environment Committee – Monday 7th October 2013

Community Committee – Monday 14th October 2013

Policy & Finance – Monday 21st October 2013

Parish Council – Monday 28th October 2013

Date of next meeting – Monday 28th October 2013

Meeting closed: 21:14 hours

Signed.....Chairman