

SHENLEY BROOK END & TATTENHOE PARISH COUNCIL

6 Wimborne Crescent
Westcroft District Centre
Milton Keynes
MK4 4DE



Minutes of a meeting of the Parish Council held at the Parish Office, 6 Wimborne Crescent, Westcroft, on Monday 25th October 2010.

Present: Cllr. D. Livingstone – Chairman
Cllr. C. DeMyers-Robinson
Cllr. D. Edmonds
Cllr. J. Nicholas
Cllr. C. Osler
Cllr. K. Thomas
Cllr. M. Walton
Cllr. T Wylie
Cllr. C Williams

Also present: Mark Webber – Parish Warden
2 members of public
Minutes taken by: Carole McMillan – Deputy Parish Clerk

Guests: Mandy Legg, Area Based Neighbourhood Manager, Milton Keynes Council
Karen Kenny from National Society of Allotments & Leisure Gardeners Ltd

1. Apologies

RESOLVED to receive apologies from Cllr. I. Stewart and Cllr. N. Warden

2. Kath Yates Presentation

Our Chairman, David Livingstone presented a gift to Kath Yates on behalf of the parish council in recognition of her valued service. Kath has made refreshments for the meetings for many years. The Chair thanked Mrs Yates and wished her the very best for the future.

3. Declarations of interest

Cllr C Williams declared an interest in Item 10 Parish Protocol as he would be attending and voting at the Cabinet meeting to be held on 26th October 2010 and would therefore not be involved in any discussions regarding this matter.

4. Presentation by Mandy Legg, Area Based Neighbourhood Manager, Milton Keynes Council

Mandy Legg gave a brief presentation to members regarding an innovation in local government, bringing together the local community by community engagement and improvements.

It was **AGREED** that Mandy would send via email the presentation slides, contact details and responsibilities of the teams and that the Deputy Clerk would email all the parish council contact details and responsibilities.

The members informed Mandy that previous communication and work done by Simon Rose had been excellent.

The Chair thanked Mandy for a worthwhile presentation.

5. Public time

There were no issues raised.

It was noted that Mr N Vidamour was in attendance for the second full parish council meeting as he was considering becoming a Councillor.

6. Karen Kenny from National Society of Allotments & Leisure Gardeners Ltd

Karen gave members an overview of what assistance the Allotments Society could offer to the Parish Council.

Karen talked to members about promoting, preserving and protecting allotments and explained the advantages of setting up allotment associations which would enable the allotment tenants to improve their facilities.

It was proposed and agreed to allow Karen to help with consultations for allotment associations and for reaching agreements with tenants regarding new allotment terms and conditions.

It was agreed to give Karen access to our current and the proposed new terms and conditions for her advice.

On confirmation that the parish council is responsible for the control of rats at allotments it was agreed that the wardens could, after they have received adequate training, place the bait at the allotments themselves.

All members agreed the visit from Karen had been extremely worthwhile and thanked her for attending.

7. Minutes

Members were asked to agree the Minutes of the meeting of 27th September 2010 and to receive reports on any matters arising.

Cllr L Wylie asked that the minutes be changed to state he did not attend the meeting and had sent his apologies.

Matters arising:

Cllr Walton asked for clarification regarding the grant payment to Brookfield Rangers and the Deputy Clerk confirmed that she had received the pro forma invoice.

Cllr J Nicholas informed members that she had looked at the possibility of planting at the mound in Wimborne Crescent allotments and had decided this was not a practical option.

Member discussed alternatives and it was agreed to contact Paula Ayres regarding the Community Payback scheme.

8. Reports

RESOLVED that Members received reports from:

- *The Deputy Clerk*

Members agreed this was an excellent report and noted the contents. Cllr D Livingstone informed members he had authorised the Deputy Clerk to proceed with the work to fill in the hatch with sliding glass panels for extra privacy and warmth as after obtaining three quotations the total cost including fitting was £218.55.

- *Police*

Cllr D Livingstone informed members that he had received a reply to his letter from Larry Johnson and had received his apologies as he was on holiday this month but will hopefully attend the next meeting.

- *Ward Councillors*

Councillor Chris Williams

Cllr Williams informed members that he is working with local people who have contacted him with issues that need resolving.

Cllr Williams told members that Surestart in Furzton is having an official opening ceremony in January 2011 with a lot of people attending including, the Mayor, Mr David Hill and Cllr Iain Stewart.

- *Planning & Environment Committee*

Cllr Thomas said he had nothing too much to report as the Planning and Environment Committee meeting had been a short one.

- *Community Committee*

Cllr De Myers Robinson informed members that a thank you letter had been received from MK Mind in respect of their grant awarded and that we are still awaiting further information from Brook End Colts in relation to their grant application.

9. Landscaping at Emerson Valley Community Centre

Cllr Edmonds confirmed that he and Cllr D Livingstone had been involved in discussions with Paul Oliver from the Emerson Valley Community Centre and have looked at the various options for the fencing. Barnett Landscapes had provided the best quotation to include a maintenance contract for the newly planted bushes. Cllr Edmonds confirmed in total it would cost £4720. It was agreed to progress this work.

Members praised Cllr Edmonds for all his hard work.

10. Parishes Protocol

Cllr D Livingstone asked for confirmation that all members had received a copy of the Parish Protocol. It was proposed to adopt this after approval at the Milton Keynes Council Cabinet meeting.

It was agreed that Cllr D Livingstone would sign once the Cabinet has approved it.

Cllr M Walton praised Cllr D Livingstone for all his hard work on the Parish Protocol.

11. Finance

Members received a monthly report and list of payments for approval.

Vice Chair Cllr J Nicholas informed members that the parish council and officers had been paying full rate for the Pension Scheme but should pay the "contracted out". This would result in a large refund to the parish council in the region of £8k. Officers who had overpaid would also receive rebates.

Members all agreed this was excellent work done by Cllr J Nicholas.

Cllr J Nicholas confirmed that she along with the Deputy Clerk have been checking the half year budgets and asked for members' approval regarding the following three virements:

It was **agreed** to vire the following:

- £1,300 from code 130 Training event cost to code 100 Insurance.
- £1,000 from code 205 Website to code 201 Newsletter distribution.
- £3,000 from New Office cost centre, code 403 architects fees to code 260 Consultancy.

Cllr J Nicholas informed members that she had withdrawn money from the Bank of Ireland Accounts and had placed the funds on deposit at Lloyds Bank with a higher rate of interest asked for members' approval to close the Bank of Ireland accounts. This was unanimously approved by members.

12. Correspondence

RESOLVED that members noted that the correspondence list had been previously circulated including:

MK Council – Installation of Electric Vehicle Charging Points in CMK.

13. To agree and note events/meeting dates:

RESOLVED to note that the next meetings would be held on:

Planning & Environment Committee	1st November 2010
Community Committee	8th November 2010
Parish Council	22nd November 2010

The following apologies were noted:

Cllr C Williams	Community Committee meeting	- 8th November.
Cllr C Osler	Parish Council meeting	- 22nd November
Cllr K Thomas	Policy & Finance meeting	- 15th November
Cllr K Thomas	Parish Council meeting	- 22nd November

There being no further business, the Chair declared the meeting closed at 21.26 hours

SIGNED.....Chair