

# **SHENLEY BROOK END & TATTENHOE PARISH COUNCIL**

1 Wimborne Crescent  
Westcroft District Centre  
Milton Keynes  
MK4 4DB



Minutes of a meeting of the Parish Council held at the Parish Office  
1 Wimborne Crescent, Westcroft, on Monday 25<sup>th</sup> July 2016

<b>No</b>	<b>ITEM</b>	<b>Action</b>
1	<p><b>Present:</b></p> <p>Cllr. J Nicholas – Chairman Cllr. K Geaney – Vice Chairman Cllr. C Williams Cllr. M Verma Cllr. R Verman Cllr. D Nicholas Cllr. S Raja Cllr. D Livingstone Cllr. C Osler Cllr. D Edmonds Cllr. M Chapman Cllr. M Cato Cllr. M Dynes</p> <p>Ward Cllr. G Small Ward Cllr. P Cannon</p> <p>1 Member of the public</p> <p>Sharon Kerr – Minute Taker</p>	
2	<p><b>Apologies:</b></p> <p>Apologies were received from:-</p> <p>Cllr. M Geaney</p> <p>Members agreed unanimously to accept the apologies.</p>	

3	<p><b>Declaration of Personal and Prejudicial interest:</b></p> <p>All present councillors acknowledge that they may have an interest in all policies discussed, but none felt it should prevent them from voting.</p>	
4	<p><b>Public Time:</b></p> <p>Nothing to report.</p>	
5	<p><b>Minutes of the meeting on Monday 27<sup>th</sup> June 2016:</b></p> <p>The minutes of the meeting held on the 27<sup>th</sup> June including the in Camera minutes and the minutes of the Extraordinary meeting of Council on the 11<sup>th</sup> July having already been circulated, were approved as a correct record and signed by the chairman.</p> <p><b>Matters Arising:</b></p> <p>There were none.</p>	

**Reports:****Police:**

The police report had previously been circulated to all Members.

PC Jones attended the meeting and introduced Inspector Yak Teladia who has just taken over in the parish area. The councillors were asked if they had any issues they wanted him to address and they expressed the ongoing difficulties with contacting the police. He informed members that he was looking into the possibility of setting up a local email contact that would be accessible for all parish councils in the area and hoped to have it all set up by September 2016.

**Chairman:**

The Chairman circulated a report to all members prior to the meeting. Members were asked if they had any queries. There were none.

**Ward Councillors:**

Ward Cllr. Bald had submitted a report prior to the meeting as she was unable to attend; a copy of the report is included with these minutes.

Ward Cllr. Long had submitted a report prior to the meeting as he was unable to attend; a copy of the report is included with these minutes.

Ward Cllr. M Geaney had submitted a report prior to the meeting as she was unable to attend; she reported that the Electric Daisy Concert (EDC) went off with only minor issues for the residents of South Furzton, with only two complaints regarding noise and parking.

Ward Cllr. Cannon reported:

- Parking and litter issues had improved following the EDC concert in the Shenley Brook End Ward from last year's concert.
- Short term road closures on Little Stocking and Edgerton Gate.

Ward Cllr. Small reported:

- Residents were concerned over the proposed road closures on Kingsmead that were to take place whilst construction work was carried out.
- A meeting has been arranged with Tony Draper from Serco to discuss the ongoing weed problems on Westcroft.
- Chasing Liz Baker from MKC to view the architectural drawings for the new library to be built at Westcroft.

Ward Cllr. Williams reported:

- He was attending a meeting with two senior officers from MKC on site at Furzton to discuss all residents' concerns over the weeds building up in the area, and to try and find a solution to resolve the matter.
- The hotline set up for the EDC concert was not working, but once it had been reported it was quickly resolved by officers from Thames Valley Police stepping in and sorting the problem. A meeting is to be held on the 28<sup>th</sup> July with the organisers to discuss any issues.

**Planning & Environment Committee:**

Minutes of the meeting held on the 4<sup>th</sup> July 2016 had previously been circulated to all Members.

The Chairman asked if there were any questions, there were none.

**Community Committee:**

Minutes of the meeting held on the 11<sup>th</sup> July 2016 had previously been circulated to all Members.

The Chairman asked if there were any questions, there were none.

**Policy & Finance Committee:**

Minutes of the meeting held on the 18<sup>th</sup> July 2016 had previously been circulated to all Members.

The Chairman asked if there were any questions, there were none.

7	<p><b>Meeting Updates:</b></p> <p><b>The Parks Trust:</b></p> <p>This was covered on the Chairman's report.</p> <p><b>Shenley Lodge &amp; Furzton Neighbourhood Action Group:</b></p> <p>The next meeting is to be held on August 10th</p> <p><b>Valley Steering Committee:</b></p> <p>Nothing to report.</p> <p><b>STARS:</b></p> <p>No further meetings.</p> <p><b>Parishes Forum:</b></p> <p>Members were informed that a presentation on Future 2050 had been very interesting.</p> <p>Cllr. Livingstone commented on the presentation by Cllr. K Geaney on the set up and the running of the Diamond club had been excellent and had been very well received by members of the Forum with many requests for copies of the slides and notes.</p> <p>The next meeting is to be held on September 22<sup>nd</sup>.</p> <p><b>WEASG:</b></p> <p>This was covered in the Chairman's report.</p> <p><b>SWMK:</b></p> <p>No further meetings.</p>	
8.	<p><b>Finance:</b></p> <p>Payments to be authorised including retrospectives were approved</p>	

<p><b>9</b></p>	<p><b>Council Policies</b></p> <p>Members agreed unanimously to adopt the following policies recommended by the Policy &amp; Finance committee for a 12 month period.</p> <ul style="list-style-type: none"> <li>• Sports Youth Work Policy</li> <li>• Casual Vacancy &amp; Co-option of New Members</li> <li>• Vehicle Use procedure ( with one word change)</li> <li>• Van Driver Form</li> <li>• Purchasing Procedures</li> </ul>	
<p><b>10</b></p>	<p><b>Emerson Valley Community Centre.</b></p> <p>Cllr. Cato reported that as it was now the summer holidays the Ducklings would not be using the hall again till September, and maintenance works were been carried out.</p> <p>The new Air conditioning unit has now been installed, all the outside decorating is almost finished and a new boiler is to be installed week commencing 1<sup>st</sup> August.</p> <p>The Council thanked Cllr. Cato and the committee for all their hard work.</p>	
<p><b>11</b></p>	<p><b>New Parish Office</b></p> <p>The Council thanked Cllr. J Nicholas for all her hard work liaising with the contractors and also thanked Cllr. D Nicholas and all the staff for their help with the move.</p> <p>It was proposed that the local MP Iain Stewart was invited to officially open the new office and this was agreed with a majority of 11 votes with 2 abstentions. The date of the opening will hopefully coincide with a McMillan coffee morning been organised by the Diamond club.</p>	
<p><b>12</b></p>	<p><b>MK50: Celebrating the 50<sup>th</sup> Anniversary of Milton Keynes in 2017</b></p> <p>Cllr. Dynes reported that he had attended a meeting where they were informed of key dates. More information will be available in September.</p>	

<p><b>13</b></p>	<p><b>Shenley Brook End Fete</b></p> <p>Cllr. J Nicholas thanked all Councillors and staff members that had helped out on the stall and suggested that going forward the council offer to help with the organising of the fete next year.</p> <p>It has been requested that this is put as an agenda item in February 2017 to discuss further.</p>	
<p><b>14</b></p>	<p><b>Confidential Item – Casual Vacancies</b></p> <p>The council resolved that due to the confidential nature of the business to be transacted that any members of the public or press be asked to leave the meeting.</p> <p>Minutes of this agenda item are recorded separately.</p>	
<p><b>15</b></p>	<p><b>Confidential Item – Staffing</b></p> <p>The council resolved that due to the confidential nature of the business to be transacted that any members of staff be asked to leave the meeting.</p> <p>Minutes of this agenda item are recorded separately.</p> <p>Sharon Kerr left the meeting at 9pm</p>	
<p><b>16</b></p>	<p><b>Future Meeting dates:</b></p> <p><b>Planning &amp; Environment Committee – Monday 1<sup>st</sup> August 2016</b></p> <p><b>Community Committee – Monday 8<sup>th</sup> August 2016</b></p> <p><b>Policy &amp; Finance Committee – Monday 17<sup>th</sup> October 2016</b></p> <p><b>Parish Council – Tuesday 30<sup>th</sup> August 2016</b></p>	
<p><b>17</b></p>	<p><b>Date of next meeting:</b></p> <p><b>Tuesday 30<sup>th</sup> August 2016</b></p>	

The meeting concluded at 9:20 pm

Signed.....Chairman

Payment summary June 2016

Crispin Rhodes	HR Consultancy Monthly Costs	102.00
MKC	Business rates monthly instalment	1267.00
CNG	Gas monthly costs	274.60
Cloud Above	Web hosting monthly costs	5.39
Fuel Genie	Van Fuel Costs	46.00
EE	Mobile phone costs	147.52
e.on	Electric monthly instalment	609.00
Payroll	Monthly Payroll	16988.92
BT Finance	Telephone system lease	234.22
Public Work Loan	Loan re-payment	10797.56
Borras	New building costs	128495.83
Bills Coaches	Diamond Club Henley Trip	480.00
BT	EVCC Phone line Apr 16	5.96
DVLA	RFL - Vans	460.00
Aspli Safety Ltd	4 x bin hoops	64.46
MKPA	Membership costs 16-17	25.00
2 R Systems	Copier costs Apr -16	74.35
ADT	Access Control - 16-17	154.67
AH Contract	Bin service contract - Apr 16	1586.78
B & Q	General Maintenace Materials	21.08
BALC	Annual subscription & fees	3241.72
Barnett landscapes	landscape contract - April 2016	360.00
BT	Office phone may 16	216.66
Clerks & Councils Direct	Annual newsletter subscription	168.00
D & I Windows	Window cleaning costs	33.00
ESPO	Stationery/Cleaning Materials	97.20
Hertsmere	Hire of Astro turf Apr - Jun 16	1080.00
Hertsmere	Hire of Westcroft Pavilion Apr - Jun 16	828.00
Hertsmere	Hire of Furzton Pavilion Apr - Jun 16	256.23
Hornbeam	Insurance (tenants) till June 2016	404.86
Hornbeam	Credit on service charge	-48.64
ICO	Data protection register renewal	35.00
Prokleen	Office Cleaning April 2016	257.40
Royal Mail	Freepost Licence Fee	259.20
RTM	Landscape contract costs - Apr & May	504.00
Slingsby	1 x Grit Bin & Salt	279.66
Stannah	Install emergancy light	426.00
Vista Display	Notice boards - new office and allotments	4091.64
Zurich	Liability Insurance 2016-17	2812.69

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