

SHENLEY BROOK END & TATTENHOE PARISH COUNCIL

6 Wimborne Crescent
Westcroft District Centre
Milton Keynes
MK4 4DE



Minutes of a meeting of the Parish Council held at the Parish Office
6 Wimborne Crescent, Westcroft, on Monday 27th June 2016

No	ITEM	Action
1	<p>Present:</p> <p>Cllr. J Nicholas – Chairman Cllr. M Cato Cllr. D Nicholas Cllr. S Raja Cllr. D Livingstone Cllr. C Osler Cllr. D Edmonds Cllr. M Chapman</p> <p>Ward Cllr. P. Cannon</p> <p>1 Member of the public</p> <p>Rebecca Zimmerman – Minute Taker</p>	
2	<p>Apologies:</p> <p>Apologies were received from:-</p> <p>Cllr. K Geaney – Vice Chairman Cllr. M Geaney Cllr. C Williams Cllr. M Verma Cllr. Verman</p> <p>Members agreed unanimously to accept the apologies.</p>	
3	<p>Declaration of Personal and Prejudicial interest:</p> <p>There were no declarations of interest.</p>	
4	<p>Public Time:</p> <p>Nothing to report.</p>	

<p>5</p>	<p>Minutes of the meeting on Tuesday 31st May 2016:</p> <p>The minutes of the meeting held on the 31st May including the minutes of the Annual meeting of Council, having already been circulated, were approved as a correct record and signed by the chairman.</p> <p>Matters Arising:</p> <p>There were none.</p>	
<p>6</p>	<p>Reports:</p> <p>Police:</p> <p>The police report had previously been circulated to all Members.</p> <p>Cllr. Osler informed Members he had contacted the police concerning damaged Santander bikes within the parish.</p> <p>Chairman:</p> <p>The Chairman circulated a report to all members prior to the meeting. Members were asked if they had any queries. There were none.</p> <p>Ward Councillors:</p> <p>Ward Cllr. Cannon updated Members on:-</p> <p>EDC – He is not particularly happy with this and will be attending the meeting on 30th June.</p> <p>Development at Furzton Lake – He had attended the consultation and seen the detailed drawings which looked very good. There are to be toilets on the new development which will be open 24 hours a day, 7 days a week, with security on site.</p> <p>Ward Cllr. M Geaney had sent a report in her absence. The Chairman read the report out to Members.</p> <p>Ward Cllr. Bald had sent a report in her absence, which was received too late for the meeting. The Chairman circulated the report to Members after the meeting.</p> <p>Planning & Environment Committee:</p> <p>Minutes of the meeting held on the 6th June 2016 had previously been circulated to all Members.</p> <p>The Chairman asked if there were any questions, there were none.</p> <p>The Chairman informed Members that at present we only have one full time Warden and that he will need to be off for the whole of August. A contingency plan is in place to cover his work part time.</p> <p>The Chairman asked Members if they have any matters of concern they require the Warden team to look at, could they please contact Sharon who will arrange for the work to be distributed accordingly. This is not only during this period but going forward.</p>	

	<p>Community Committee:</p> <p>Minutes of the meeting held on the 13th June 2016 had previously been circulated to all Members.</p> <p>The Chairman asked if there were any questions, there were none.</p> <p>Policy & Finance Committee:</p> <p>There had been no further meetings.</p>	
7	<p>Meeting Updates:</p> <p>The Parks Trust:</p> <p>This was covered on the Chairman's report.</p> <p>Shenley Lodge & Furzton Neighbourhood Action Group:</p> <p>Ward Cllr. Cannon informed Members there had been no further meetings, the next one taking place next week.</p> <p>Valley Steering Committee:</p> <p>Nothing to report.</p> <p>STARS:</p> <p>No further meetings.</p> <p>Parishes Forum:</p> <p>No further meetings. The next one taking place on 14th July where there is to be a presentation about the Diamond Club. Cllr. J Nicholas will be preparing the presentation.</p> <p>WEASG:</p> <p>No further meetings. The next one taking place on 14th July.</p> <p>SWMK:</p> <p>No further meetings.</p>	
	<p>Finance:</p> <p>Payments to be authorised including retrospectives were approved. The Chairman informed Members we had been given a clean internal audit. Members thanked the Responsible Financial Officer Sharon Kerr for all her hard work.</p> <p>Cllr. Livingstone enquired as to the Diamond Club trip to the theatre. The Chairman informed that the members contribute towards this trip and the balance comes from the Diamond Club budget.</p> <p>The Chairman informed Members that the new van had arrived today. Cllr. Livingstone commented on the bodywork of the old van. The damage will be investigated by the Chairman and RFO.</p>	

<p>9</p>	<p>Annual Return</p> <p>Members agreed unanimously to sign off the annual return.</p>	
<p>10</p>	<p>Emerson Valley Community Centre.</p> <p>Council were informed that the existing boiler is leaking and has been turned off. A new sign has been placed on the front door advertising the hall and bookings have been flooding in and the hall is now virtually full.</p> <p>The outside decorating and the removal of the sign above the front door, will take place end of July, early August.</p> <p>The guttering at the back of the hall is in need of replacing and costings are being gained.</p> <p>The new air conditioning unit/heat pump, will be installed on 19th July.</p> <p>Members unanimously agreed to award Blue Flame the replacement boiler, tank and system works. Funds for this will come out of ring fenced S106 monies.</p>	<p>RZ</p>
<p>11</p>	<p>New Parish Office</p> <p>This was covered on the Chairman's report.</p>	
<p>12</p>	<p>To vote for Members for the Policy and Finance Committee</p> <p>Cllr. Cato, Cllr. Williams and Cllr. Verma were all voted onto the P&F committee.</p>	
<p>13</p>	<p>MK50: Celebrating the 50th Anniversary of Milton Keynes in 2017:</p> <p>This item will stay on the agenda going forward. There had been no further suggestions.</p> <p>The original suggestion of the very first edition of the newsletter going out with the ordinary edition of the newsletter, is still favourable.</p> <p>Cllr. Raja had suggested a splash zone area within the Parish. The Chairman informed Members that this type of project would be far too expensive.</p>	
<p>14</p>	<p>Shenley Brook End Fete</p> <p>The Chairman updated Members that herself and Cllr. D Nicholas would be on the stall on the 9th July and any help from other Members would be appreciated. Cllr. Raja offered to help from 2-4pm and Cllr. Cato will get back to the Chairman when he has checked his diary.</p> <p>Cllr. Chapman brought items to be sold on the stall and other items are to follow shortly.</p> <p>Some of the Diamond Club members will be attending and making items for sale.</p>	<p>SR/MC</p>

<p>15</p>	<p>Confidential Item – Casual Vacancies</p> <p>The council resolved that due to the confidential nature of the business to be transacted that any members of the public or press be asked to leave the meeting.</p> <p>Minutes of this agenda item are recorded separately.</p>	
<p>16</p>	<p>Future Meeting dates:</p> <p>Planning & Environment Committee – Monday 4th July 2016</p> <p>Community Committee – Monday 11th July 2016</p> <p>Policy & Finance Committee – Monday 18th July 2016</p> <p>Parish Council – Monday 25th July 2016</p>	
<p>17</p>	<p>Date of next meeting:</p> <p>Monday 25th July 2016</p>	

The meeting concluded at 8.17 pm

Signed.....Chairman

Payment Summary May 2016

WVEP	Grant	150.00
Crispin Rhodes	HR Consultancy Monthly Costs	102.00
MKC	Business rates monthly instalment	1267.00
CNG	Gas monthly costs	123.27
Cloud Above	Web hosting monthly costs	5.39
Fuel Genie	Van Fuel Costs	47.42
EE	Mobile phone costs	147.96
e.on	Electric monthly instalment	609.00
Payroll	Monthly Payroll	17496.44
Borras	New building costs	195783.89
SBE Village hall	Stall Hire costs for fete	10.00
Pat Morris	Diamond club trip to the theatre	875.00
Thurlow Nunn	Cost of new vehicle.	11488.94
Multishred	bags	84.00
MKPA	Membership fees	25.00
Bartram Mowers	Blades for mower	20.50
MK Removals	Packing boxes	50.00
2 R Systems	Copier costs May 16	62.45
ADT	Maintenance contract Intruder Alarm	123.89
AH Contracts	Bin Contract May 16	2334.50
Anglian Water	water rates Feb - Jun	105.23
Auditing Solutions	Final Audit cost 2015-16	492.00
B & Q	Tools for warden	18.32
BALC	10 x Good Councillor Guide	27.50
Barnett Landscapes	Landscape Contract May 16	288.00
BT	phone costs	252.98
Came & Co.	New Van insurance	188.48
ESPO	Index cards	6.43
Hornbeam	Office rent July 2016	2947.45
MK Marking	Hot water signs	18.72
MPLC	Film License - Diamond Club	101.84
Prokleen	Office cleaning May 16	257.40
Stannah lifts	Maintenance contract Apr - Jul	109.82
SLCC	Submission fee	5.00

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