

SHENLEY BROOK END & TATTENHOE PARISH COUNCIL

1 Wimborne Crescent
Westcroft District Centre
Milton Keynes
MK4 4DB



Minutes of a meeting of the Parish Council held at the Parish Office
1 Wimborne Crescent, Westcroft, on Monday 27th November 2017

No		Action
1	<p>Present:</p> <p>Cllr. J Nicholas - Chairman Cllr. K Geaney – Vice Chairman Cllr. D Nicholas Cllr. M Cato Cllr. C Williams Cllr. M Dynes Cllr. M Verma Cllr. R Verman Cllr. M Geaney Cllr. D Morgan Cllr. D Edmonds Cllr. C Osler Cllr. M Chapman Cllr. P Humphrey Cllr. S Raja</p> <p>Ward Cllr. P Canon</p> <p>Rebecca Zimmerman – Minute Taker</p>	
2	<p>Apologies:</p> <p>There were none.</p>	
3	<p>Declaration of Personal and Prejudicial interest:</p> <p>There were none.</p>	
4	<p>Public Time:</p> <p>One member of the public with no issues to raise.</p>	

<p>5</p>	<p>Minutes of the meeting on Monday 30th October 2017:</p> <p>The minutes of the meeting held on the 30th October, having already been circulated, were approved as a correct record and signed by the chairman.</p> <p>Matters Arising:</p> <p>The new job title for the Youth Leader, of Community Engagement officer was discussed and it was confirmed that the whole title will be used so as not to confuse it with CEO. Business cards have already been printed with the new job title.</p> <p>Members asked why the GDPR update was not on this agenda. The Chairman informed that she had attended a meeting last week and there is one further meeting tomorrow. Therefore a full report will be available at the next Full Council meeting.</p>	
<p>6</p>	<p>Reports</p> <p>Chairman:</p> <p>The Chairman's report was previously circulated to all members. Items in the report that are not on the agenda are shown below.</p> <ul style="list-style-type: none"> • Works to replace the soffits on the Parish offices will now take place, week commencing 8th January. This will probably take the whole of January. <p>Ward Councillors</p> <p>Ward Cllr. M Geaney reported:</p> <ul style="list-style-type: none"> • Any broken street signs that have been reported are taking considerably longer to get repaired due to budget restraints. • The new waste treatment site is still being tested. It needs to run continuously for 30 days but has only managed 15 so far. The cut-off point is 28th February 2018. • MKC budget proposals have now been received. If there are any issues that affect this Parish it will be brought to our attention. The cabinet meeting will be held on 5th December. <p>Ward Cllr. C Williams reported:</p> <ul style="list-style-type: none"> • Works are now underway for a new play park in Shenley Brook End. There will be various types of equipment for ages ranging from 11 upwards. The park will be ready by the end of this year and there is to be an opening ceremony, week commencing 8th January, where it is hoped Peter Winkleman will do the opening and the Junior NAG from Long Meadow School will be invited to try out the equipment. <p>Ward Cllr. P Cannon reported:</p> <ul style="list-style-type: none"> • Street lights that have been reported as not working are being fixed. • The report on Hertsmere Leisure will be viewed at the Audit Committee meeting. 	

<p>6</p>	<p>Reports</p> <p>Planning & Environment Committee:</p> <p>Minutes of the meeting held on the 6th November 2017, had previously been circulated to all Members.</p> <p>The Chairman asked if there were any questions, there were none.</p> <p>Community Committee:</p> <p>Minutes of the meeting held on the 13th November 2017, had previously been circulated to all Members.</p> <p>The Chairman asked if there were any questions.</p> <p>A question was raised concerning the Breakfast Club that the Community Engagement officer may get involved with. The Chairman confirmed that it is for adults who are new to the area, to meet up and raise any questions they may have.</p> <p>The decreasing youth session numbers were discussed and it was agreed that these sessions are not of as much interest any longer and that is why Andy's role is now expanding. As the football sessions are always very well attended, it was suggested that going forward other types of sport sessions could be offered.</p> <p>Policy & Finance Committee:</p> <p>There had been no further meetings.</p>	
<p>7</p>	<p>Meeting Updates</p> <p>Shenley Lodge & Furzton Neighbourhood Action Group:</p> <p>They had met recently and there is a further meeting next week. The new PC for the area has shown an interest in attending the meetings.</p> <p>Parishes Forum:</p> <p>The next meeting is on 21st December.</p> <p>SWMK:</p> <p>They are still waiting to hear from the Secretary of State to see if Salden Chase will be called in or not.</p>	
<p>8.</p>	<p>Finance</p> <p>Payments were noted and received.</p> <p>The Chairman informed Members that the auditor had recently visited and all is good. She gave thanks to the Parish Manager.</p>	

9	<p>Budget 2018/19</p> <p>The Chairman discussed the proposals in the first draft and informed Members that it will be refined and brought back to the December meeting.</p>	
10	<p>Allotment Terms & Conditions</p> <p>Termination and Appeals Process:</p> <p>The change of timings on this policy were agreed in principal, however it will be returned to the Planning & Environment committee with suggestions for minor wording changes.</p>	
11	<p>Santander Cycles</p> <p>All proposed sites had previously been circulated. A few suggestions were made.</p> <ul style="list-style-type: none"> • The cycles should definitely be brought back to Westcroft. • They should be near CCTV. • They should be out in the open. • The suggested preferred site being outside Mcdonalds. <p>The Parish Council will respond accordingly.</p>	
12	<p>Garthwaite Crescent Pavilion</p> <p>Planning permission has now been received. A team has now been set up to move forward with the next stage. More detailed plans will be available in the new year.</p>	
13	<p>Consultations</p> <p>The Chairman informed Members that the Parish Council had already responded to the three consultations on the agenda and that this level was for Public Consultation. Members were encouraged to go on line and respond individually.</p>	
14	<p>Future meetings:</p> <p>Planning & Environment Committee – Monday 4th December 2017</p> <p>Community Committee – Monday 15th January 2018</p> <p>Policy & Finance Committee – Monday 22nd January 2018</p> <p>Parish Council – Monday 18th December 2017</p>	
15	<p>Date of next Meeting</p> <p>Monday 18th December 2017</p>	

The meeting concluded at 20.30 hrs

Signed.....Chairman

October Payments

2 R Systems	Copier costs	127.23
AH Contracts	Bin contract	4289.47
Anglian Water	Allotment water rates	218.32
B & Q	Materials for repairs	38.94
BALC	Training costs - M Chapman	63.11
Brinnicks	Padlocks - Allotments	116.02
BT	Broadband & Phone costs	212.22
Cloud Above	Web hosting monthly costs	5.39
Crispin Rhodes	HR Consultancy Monthly Costs	102.00
CSKCC	Hall hire costs	120.00
D & I Windows	Cleaning costs	117.60
e.on	Electricity costs	317.58
EE	Mobile costs - October	187.68
ESPO	Office stationery	72.36
First Avenue Supplies	Staff PPE	109.66
Fuel Genie	Van Fuel Costs	209.33
Hertsmere	Astroturf hire	1968.00
K Geaney	Kitchen - EVCC	137.18
Metal Store	Metal sheets for garage	193.51
MKC	Business Rates	825.00
Oaktree Centre	Hire charges	80.00
Payroll	Monthly Payroll	22560.72
Pericom	IT Support	2121.60
PHS Group	Annual Bin disposal costs	685.44
Plastic People	Replacement perspex for notice boards	63.88
Rosca	Office cleaning costs	1198.08
RTM	Landscape contract	4545.00
Screwfix	Materials for repairs to garage	104.23
Siemens	Phone Lease Costs	149.4
Tapaflex	Landscape bags	29.92
Vision Spares	Strimmer parts	13.36

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