

SHENLEY BROOK END & TATTENHOE PARISH COUNCIL

1 Wimborne Crescent
Westcroft District Centre
Milton Keynes
MK4 4DB



Dear Member

You are summonsed to a meeting of the Policy & Finance Committee to be held at the Parish Office, 1 Wimborne Crescent, Westcroft, on Monday 15th October at 7.15 p.m. at which the following business will be transacted.

Sharon Kerr

Parish Manager
9th October 2018

This Meeting is open to the Public

AGENDA

Policy & Finance Committee

Please ensure that all mobile phones are switched off or placed in silent mode and no calls or texts are answered during the meeting.

- 1. Members Present**
- 2. Apologies**
To receive and accept apologies from Members.
- 3. Declarations of interest**
To receive declarations of any personal or prejudicial interest in matters under consideration on this agenda in accordance with the Parish Council's Standing Orders.
- 4. Public time**
A short adjournment will take place for members of the public to raise issues of concern.
- 5. Minutes**
To approve the minutes of the meeting held on Monday 16th July and to receive reports on any matters arising, which are not included elsewhere on this agenda.

6. Council Policies

To agree Council Policies for recommendation to Full Council.

Grant Funding Application Guidelines

Reporting on Public Meetings (Statutory Policy)

Freedom of Information

Booking Form

Newsletter Policy

Website Policy

Training Development

Community Buildings

7. Finance

Half year report and budget comparison

Budget 2019/20

8. Staffing

Staffing update.

9. Date of next meeting – 21st January 2019